



CHRIST
(DEEMED TO BE UNIVERSITY)
BANGALORE · INDIA

Christite HANDBOOK 2018-19



Colvillea Racemosa

*(Location of the tree: near the exit gate car parking - Main Campus)
Image courtesy: Fr. Joby Xavier – Minor Research Project*

CHRIST (Deemed to be University)

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Concept & Design : Centre for Publications





CHRIST
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BANGALORE · INDIA

STUDENT HANDBOOK 2018-19

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Student ID.....

Class.....

Address.....

.....

.....PIN.....

Ph. # (H).....(M).....

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HISTORY

CHRIST (Deemed to be University) was born out of the educational vision of St Kuriakose Elias Chavara, an educationalist and social reformer of the nineteenth century in South India. He founded the first indigenous Catholic congregation, Carmelites of Mary Immaculate (CMI), in 1831 which administers CHRIST (Deemed to be University).

Established in 1969 as Christ College, the Institution undertook path-breaking initiatives in Indian higher education with the introduction of innovative and modern curricula, insistence on academic discipline, imparting of Holistic Education and adoption of global higher education practices with the support of creative and dedicated staff. The University Grants Commission (UGC) of India conferred Autonomy to Christ College in 2004 and identified it as an Institution with Potential for Excellence in 2006. In 2008 under Section 3 of the UGC Act, 1956, the Ministry of Human Resource Development of the Government of India, declared the Institution a Deemed to be University, in the name and style of Christ University. One of the first institutions in India to be accredited in 1998 by the National Assessment and Accreditation Council (NAAC), and subsequently in 2004 and 2016, the University has the top Grade 'A' on 4-point scale.

The multi-disciplinary University which focuses on teaching, research and service, offers Bachelors to Doctoral programmes in humanities, social sciences, science, commerce, management, engineering, education and law to over 20000 students. The campus is a living example for the harmonious multiculturalism with students from all the states of India and from around 60 different countries. The University publishes six peer-reviewed research journals and has published more than 300 books in Kannada and English. A promoter of sports, music and literary activities, it is a nurturing ground for creative excellence.

VISION

'Excellence and Service'

CHRIST (Deemed to be University), a premier educational institution, is an academic fraternity of individuals dedicated to the vision of "Excellence and Service". We strive to reach out to the star of perfection through an earnest

academic pursuit for excellence and our efforts blossom into service through our creative and empathetic involvement in the society to transform it.

Education prepares one to face the challenges of life by bringing out the best in him/her. Hence, education should be relevant to the needs of the time and address the problems of the day.

Being inspired by St Kuriakose Elias Chavara, the pioneer in innovative education, The University is proactive to define and redefine its strategies reading the signs of the time.

MISSION STATEMENT

CHRIST is a nurturing ground for an individual's holistic development to make effective contribution to the society in a dynamic environment.

CORE VALUES

The Core Values which guide the direction and activities at the University are

Faith in God

Moral Uprightness

Love of Fellow Beings

Social Responsibility

Pursuit of Excellence

Main Campus: Established in 1969

This Campus is situated on the Bangalore-Hosur Main Road near Bangalore Dairy. A diversity, of the Undergraduate, and Postgraduate Programmes in the deaneries of Humanities and Social Sciences, Sciences and Management, Institute of Management, School of Law function at this campus apart from Doctoral Programmes such as MPhil and PhD.

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Kengeri Campus : Established in 2004

This Campus is situated about 27 kms from the Main Campus. The Faculty of Engineering which offers Bachelor Degree in Architecture, Bachelor, Masters and Doctoral Programmes in Engineering and the Institute of Management which offers Master of Business Administration Programme function at this campus.

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engg@christuniversity.in
https://christuniversity.in/campus/kengeri-campus

Bannerghatta Road Campus : Established in 2016

School of Business Studies and Social Sciences, CHRIST (Deemed to be University) Bannerghatta Road (BGR) Campus was established in 2016. It offers Bachelors, Masters, MPhil and Doctoral Programmes in Humanities, Social Sciences, Business and Tourism Management.

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FACILITIES

i. Infrastructure

Main Campus: Main Campus: State-of-the-art infrastructure amidst greenery is the hallmark of the University with wide varieties of trees and plants, green house and a bird's park. A choice of seminar halls, well-equipped labs, library, auditoriums, secure hostels and modern gym for men and women, a sewage water treatment plant, Wi-Fi access, audio-visual-enabled classrooms and multi-sports grounds with sports facilities add to the ambience of this Institution of higher learning. The Campus has Block I, II, III, IV, Central Block and Auditorium Block.

Kengeri Campus: Kengeri Campus: Spread over 80 acres of wooded area, 22 kilometres from Bangalore city on the Bangalore Mysore highway, this modern campus has widespread lush green trees and lawns, well-bloomed gardens with fountains, amphitheatres, water harvesting ponds, water-recycling plant, gigantic floodlit sports courts, seamless Wi-Fi, well-equipped labs, audio-visual enabled classrooms, secure hostels and modern gym for men and women, four air conditioned seminar rooms of different seating capacities ranging from 50 to 400 and two modern auditoriums. The Centre for Digital Innovation and the Incubation Centre are also located in this Campus.

Bannergatta Road Campus: Situated at a distance of 7 kilometres from the Main Campus and spread over 2.4 acres, this campus includes 48 audio-visual enabled classrooms spread across seven floors. The entire Bannergatta Road Campus is Wi-Fi enabled. It has well-equipped Laboratories, Hostel facility for boys and a Fitness Centre. For organizing co-curricular and extra-curricular activities, the Campus has a Seminar Room and a Mini Auditorium, both air-conditioned with seating capacities of 120 and 250 respectively. The Campus is also equipped with a state-of-the-art Auditorium that can accommodate

an audience of 1700. Along with the Classrooms are Staff Cabins on each floor in the Academic Block, adding up to a total of 120. Separate parking facilities are available for two-wheelers and four-wheelers in the basements of the Building. A well-equipped Library, along with two Symposium Rooms is present on the sixth and seventh floors of the Auditorium Block. The BGR Campus has a Canteen on the ground floor, apart from few other Food Courts on the ground and other floors in the Auditorium Block. Lifts facilitate movements to all the floors and Reprographic Services are also available in the Campus.

ii. Library

The staff and students of CHRIST (Deemed to be University) have access to six specialized libraries:

1. Knowledge Centre - Postgraduate, Law, and Research
2. Undergraduate Library - Undergraduate, BEd and Science
3. Bannerghatta Road Campus Library - Business Studies and Social Sciences
4. Kengeri Campus Library - MBA and Engineering, Architecture
5. PUC Library - Higher Secondary Education
6. Dharmaram and Dharmaram Vidhya Kshetram Library - Philosophy and Theology

Main Campus: The CHRIST (Deemed to be University) library at the Main Campus houses more than 2,60,000 books, 620 periodicals, 27 newspapers, 5000 CDs and DVDs spread over different libraries in the two buildings. The library subscribes to 18 online databases with campus wide access and has computer terminals in all the libraries to facilitate access to the digital world. The library's in-house processes are computerized and the library catalogue is available online.

Kengeri Campus: The two libraries in this campus are housed in an area of 24,500 square feet. It has a comprehensive collection on Management, Engineering and allied subjects. The library has a total collection of 42,158 books, 150 journals and periodicals, and a vast collection of CDs and DVDs.

The **Bannergatta Road Campus** Library, with a seating capacity of 200 is situated on the Sixth and Seventh Floors of the Campus Building. With a collection of more than 10,000 books, 13 international and 64 national journals, 16 periodicals and more than 8450 titles, the Library has all facilities for student and faculty references. All Online Databases available

in the Main Campus Knowledge Centre can also be accessed in the BGR Campus Library. The Library is also equipped with more than 50 Computer Terminals to facilitate access to the digital world. Two Symposium Rooms are available for presentations and discussions. All in-house processes in the Library are computerized and the Library Catalogue is also available online. Photocopying service is also available in the Library.

iii. Laboratories

Main Campus: The campus has eight computer labs that accommodate up to 480 students at a time. Internet connectivity is provided through 78 MBps links. The entire campus is networked via Optical Fibre Cable (OFC) and all the classrooms, departments and public places are Wi-Fi enabled. Internet surfing facilities are available in all labs and libraries across the Campus. The Campus has well-equipped laboratories for teaching and research for Physics, Chemistry, Botany, Zoology and Biotechnology.

Kengeri Campus: The well-equipped internet labs cater to the academic needs of the students. All the departments are connected through the internet provided via 1 GBps links, making way for easier access to information. Apart from the Physics, Chemistry, Basic Electrical Engineering and Engineering Graphics Labs, the Mechanical Engineering stream is equipped with Metallographic and Metal Testing Lab, Foundry and Forging Lab, Mechanical Measurements and Metrology Lab, Machine Shop with both manual and CNC machines, CAMA and CIM Lab, Energy Conversion Lab, fluid Mechanics Lab, Heat and Mass Transfer Lab, Modelling and Analysis Lab, Design Lab and the Composite Materials Lab; the Civil Engineering stream has access to a Basic Material Testing Lab, Surveying Practice Lab, Hydraulics and Hydraulic Machinery Lab, Applied Engineering Geology Lab, Geotechnical Engineering Lab, and Concrete and Highway Materials Lab; the Electronics and Communication stream utilises Control Systems Lab, Integrated Circuits and Digital Electronics Lab, VLSI and Signal Processing Lab, Embedded Systems Lab, Devices and Communication Systems Lab, and Optical and Microwave Lab; the Electrical Engineering stream is equipped with Electrical Machines Lab, Electrical Circuits Lab, Power Electronics and Drives Lab, Measurements and Instrumentation Lab, Power System Simulation Lab and High Voltage Lab; the Computer Science and IT streams have the facility of Object Oriented Programming Lab, Web Technology Lab, Networks and Systems Lab, Visual Programming and RDBMS Lab and Open Source Lab.

Apart from the above we have also few Industry based labs -FESTO, BOSCH, Mercedes Benz and Renault Nissan.

The BGR Campus has two internet-enabled Computer Labs, one on the first floor with 68 computer terminals and the other on the fifth floor with 55 computer terminals. The Psychology Lab in the BGR Campus is also equipped with 16 computer terminals and the state-of-the-art Media Lab is supported with 8 computer systems with the latest software. The entire BGR Campus is also Wi-Fi enabled.

iv: University Website

CHRIST (Deemed to be University) website www.christuniversity.in contains comprehensive web pages catering to the diverse needs of the stakeholders. The site has dedicated pages for departments, special centres, exam alerts and support services. The website also has online application forms, campus radio, calendar and webmail which are hosted from local servers in the campus.

v: Learning Management System (Moodle)

Students can use their registration number and attendance password to access the internet, check their attendance and progress report, download hall tickets and print marks card. Course materials can be accessed through the Learning Management System (LMS), Moodle. Passwords for access are assigned by the IT Department.

vi: University Webmail

Every student is provided with a CHRIST (Deemed to be University) email ID with 7GB of space. The University webmail is for all the students to communicate with their classmates and faculty members. Academic related University circulars are sent only to the University Id of the students.

vii. Student ERP

Enterprise Resource Planning (ERP) – Knowledge Pro is the campus management software to provide online solution for the academic needs of the students. The Students and their parents can access the applications through web and internet-compatible mobile phones.

viii. Interactive Voice Response Systems (IVRS) Facility

IVRS facility is available over the phone 24/7. Students can contact the number 9243080800 to check attendance status/exam results/admission status etc. SMS alert on the status are sent to the requested mobile number.

ix. Social Networking

All events and news within the campus are regularly updated in social networking sites such as Facebook, Twitter and YouTube. The University Website provides the link to access these social media sites. Photo Gallery – <http://www.flickr.com/photos/christuniversity.in> on Flickr, hosts a collection of -Photographs of all events.

x. SMS

Important information that needs to be communicated immediately to the students and staff is also sent through SMSs to their mobile numbers registered with the University.

xi. Prayer Hall

Main Campus: Prayer halls with a serene and calm atmosphere to those who wish to spend time in silence, reflection and prayer are located in Block II and Central Block.

Kengeri Campus: St Kuriakose Elias Chapel has a seating capacity of 700.

BGR Campus: Students and Staff of the BGR Campus can spend their time in prayer and meditation in the Santhome Parish Church Chapel, adjacent to the Campus. Mass and prayers are organized in the Chapel every month.

xii. Parking

Main Campus: The University has allotted more than 20,00,000 sq ft of space for parking of two wheelers and four wheelers with pass and security restrictions. All two- wheelers must collect the security stickers provided by the Office of Security.

Kengeri Campus: This Campus has over 5000 sq m of parking space for University buses and two/four wheelers of faculty, staff and students.

The **Bannergatta Road Campus** offers a two-level parking in the second and third levels of the basement of the building. Parking facilitates close to 2500 two-wheelers and 300 four-wheelers of the staff and students, with round-the-clock security.

xiii. Eateries and Dining facilities

Main Campus: The spacious Cafeteria and Ivy Hall in the Auditorium Block and a variety of eateries at Gourmet in the Central Block, a Food Court near Block I offer quality food and fresh fruits and juices at reasonable prices. The Kiosk near Block II, Birds Park, a food court in the sports complex and Nandini Milk Parlour run by Karnataka Milk Federation provide easy access to students seeking to refresh themselves with snacks and food during breaks. Block IV offers plenteous food outlets, the most prominent being the varieties of Cafeterias on the cellar floor that caters to the diverse student body with North and South Indian Cuisine, and other refreshments. The lounge at Gourmet, Ivy and Block IV can accommodate more than 250-300 guests at any time.

Kengeri Campus: Two spacious canteens with modern kitchens, catering North Indian, South Indian and Chinese cuisines, with a seating capacity of 900 each, and three other cafeterias offer quality breakfast, lunch, snacks, tea, coffee and fruit juices at reasonable prices to the students and the staff.

The **Bannergatta Road Campus** offers numerous food outlets, the most notable being the Cafeteria on the Ground Floor that caters to the diverse student body with North and South Indian Cuisine, and other refreshments. The Cafeteria can accommodate more than 500 guests at any time. Nandini Parlor, Café Coffee Day and Taste on Foods are three other food outlets where students can grab a quick bite.

xiv: Learning Commons

CHRIST (Deemed to be University) promotes peer and non-formal learning both through structural activities and spaces designed. The learning commons in the Central Block basement floor lends itself for variety of student learning possibilities, besides being a place to eat and dine. The University has specially designed interactive spaces near undergraduate Library-Block I, Birds Park, near Block III in Main Campus. Spaces that provide an environment where students can freely share, learn, rewind and communicate are designed in Kengeri and BGR campuses as well.

xv. Reprographic Centre

Main Campus: The book shop at Gourmet, the reprographic centres at the Ivy Hall, Gourmet, Block II, Main Library and Knowledge Centre cater to all the related requirements of the students.

Kengeri Campus: The bookshop caters to all the books and stationery requirements of the students. Students can approach the reprographic shop for seeking assistance concerning photocopying, scanning, colour printing, and spiral binding.

Bannergatta Road Campus: A Reprographic Centre is situated on the Ground Floor of the building. The Centre caters to all stationery requirements of the students. The Centre also offers photocopying, scanning, colour printing and binding services.

xvi: Meeting Halls

Recognizing University as a discussion and discursive space, the Institution has created numerous spaces for intellectual and performative assemblies.

Main Campus: A 2000-seater, air-conditioned auditorium with projectors, state-of-the art audio-visual facility is available for various events in the Auditorium Block. A 550 seater auditorium in Block IV primarily catering to Musical and Theatre performances, a 300-seater auditorium in Central Block, IX Floor, caters to the needs of diminutive meetings and workshops. Two more auditoriums are located in the Central Block on the X Floor, namely Campus View with a seating capacity of over 120 plus and Sky View with a seating capacity of over 400. Apart from these auditoriums, Conference Halls, Assembly Halls, Seminar Halls, Panel Room, Council Room and Bird's Park are available exclusively for institutional and departmental events. The multipurpose open auditorium with the latest technology and audio visual systems at the Christ Junior College quadrangle with a seating capacity of more than 1000 lends itself for many creative programmes.

Kengeri Campus: An auditorium with a seating capacity of more than 300 and an outdoor auditorium for functions with 3000 plus seating capacity are provided exclusively for institutional and departmental programmes. There are four more air conditioned seminar rooms with capacities of 50, 120, 180 and 400 for the conference and workshop needs of the different departments.

Bannergatta Road Campus: In addition to the two Symposium Rooms in the Library to facilitate smaller group discussions and presentations, the Campus is also supported with a Seminar Room with a seating capacity of 120 and a Mini Auditorium with a seating capacity of 250. The Main Auditorium in the Campus with state of the art acoustics and sound facilities, has a seating capacity of 1700.

xvii: Fitness Centre and Sports

Main Campus: The sports and games facilities at the campus enable students attain physical growth and sportsmanship. The University has separate courts for major games like basketball, football, lawn-tennis, volleyball, throw ball, cricket, hockey and table tennis. The campus is also equipped with a modern sports facility complex with changing rooms. Intra-institution and inter-institution matches and Sports Day give the students ample opportunity to exhibit their sports talents and skills. The University campus has a gym and fitness centre separately for men and women under the directive of a fitness expert.

Kengeri Campus: The campus has a gym and fitness centre. A fully equipped modern gym, with an instructor, is open at the campus from 6 am to 8 am and from 4 pm to 8 pm. Also, there is an indoor sports complex with ample facilities for Table Tennis, Chess, and Carrom functioning in the campus. The other sporting facilities at the sprawling campus are: two Football courts, four floodlit Basketball courts, Volleyball courts, Throw ball courts, Cricket stadium, Tennis courts and a 400 metre running/jogging track. The music room with keyboards and drum kits cater to the students seeking joy or solace in music.

Bannergatta Road Campus: The Fitness Centre in the Campus is well equipped with a plethora of gym equipment. Students can also be seen actively using the Basketball and Badminton Courts, and Table Tennis Boards in the Campus after college hours. The Level 1 of the Basement of the building offers a space for students to relax, study and practice for various co-curricular and extra-curricular activities in large numbers.

xviii: Student Accommodation

Main Campus: Jonas Hall, a residential building for female students of the University is named after late Bishop Jonas Thaliath CMI, the visionary and founder of Dharmaram College and CHRIST (Deemed to be University). Jonas Hall, situated in the University campus can accommodate more than 300 female postgraduate students who choose to live in the campus and pursue

serious study and research given the proximity to the University library and internet labs. **St Kuriakose Elias Hall (KE Hall)**, the accommodation facility for Postgraduate male students of CHRIST, Bengaluru is named after the great Saint and Founder of the CMI congregation. K E Hall, situated in the University campus, can accommodate more than 360 postgraduate male students who choose to live in the campus and pursue serious studies and research. The proximity of the University library and the internet labs will make the students more research oriented. By providing accommodation facility, the University also provides the opportunity to meet and socialise with a greater diversity of students.

Kengeri Campus: Accommodation for about 1000 male students is provided at Devadan Hall. About 200 Postgraduate girl students are accommodated in the Christ Hostel. These buildings have solar hot water facility in bathrooms, RO purified drinking water, Wi-Fi, mosquito meshed windows, and common TV rooms in every floor. Girls are also offered accommodation outside of the campus, across the road, in three hostels run independently by the Ursaline and Benedictine sisters.

Bannergatta Road Campus hosts a Boys' Hostel named Christ Hall. Spread across six floors, with a capacity to accommodate 258 male students, the Hall also has 22 fully-furnished Guest Rooms on the lower floors to host visiting faculty members and other guests of the University.

Theme	Sub-Theme	Attributes	Indicators
Academic	Academic Excellence	Academic Excellence	Extensive knowledge in the chosen discipline with ability to apply it effectively
		Domain Expertise	Comprehensive specialist knowledge of the field of study and defined professional skills ensuring work readiness
		Problem Solving Skills	Making informed choices in a variety of situations, useful in a scholarly context that enables the students understand and develop solutions
		Knowledge Application	Ability to use available knowledge to make decisions and perform tasks
		Self-Learning and Research Skills	Ability to create new understanding and knowledge through the process of research and inquiry
	Professional Excellence	Professional Excellence	Application of knowledge and its derivatives objectively and effectively accomplishing the organizational goals
		Practical Skills	Ability to use theoretical knowledge in real-life situations
		Creative Thinking	Ability of looking at problems or situations from a fresh or unorthodox perspective
		Employability	Denotes the academic and professional expertise along with the soft skills and pleasant demeanors necessary for success in a job
		Entrepreneurship	Capacity and willingness to develop, organize and manage any value-adding venture along with any of its risks

Theme	Sub-Theme	Attributes	Indicators
Academic	Academic Excellence	Continuous Learning	Also referred to as life-long learning, is the ongoing, voluntary, and self-motivated pursuit of knowledge for either personal or professional reasons
		Analytical Skills	Ability to firm up on relevance of information and its interpretation towards planning, problem solving or decision making
		Critical and Solution-Oriented Thinking	Ability to objectively analyse and evaluate an issue or problem in order to form a judgement or solution
		Global Perspective	Recognition and appreciation of other cultures and recognizing the global context of issues and/or perceptions in decision making
		Innovativeness	The skill and imagination to create new things/ideas/methods to gain organisational advantage
Personal	Personality	Personality	Personality refers to individual differences in characteristic patterns of thinking, feeling and behaving
		Self-Awareness	Ability to critically introspect on one's attitudes, thoughts, feelings and behaviour and their impact in life situations
		Emotional Self-Regulation	Ability to manage emotions effectively
		Self-Esteem	Confidence in one's own worth and abilities
		Humility	Quality of having a modest or low view of one's importance, not influenced by ego
		Accessibility	Quality of being able to be reached by others
		Positive Attitude	Mental perception of optimism that focuses on positive results

Theme	Sub-Theme	Attributes	Indicators
Interpersonal		Personal Integrity	An innate moral conviction to stand against things that are not virtuous or morally right
		Adaptability	Quality of being able to adjust to new conditions in any given circumstance
		Tolerance	Ability or willingness to forebear the existence of opinions/ behaviour/ development that one dislikes or disagrees with
		Peer Recognition	Genuine expression of appreciation for or exchanged between team members/ colleagues
		Sense of Transcendence	Ability to go beyond and connect to the Almighty through a sense of purpose, meaning, hope and gratitude
		Compassion	Genuine concern for others and their life situation
	Leadership	Leadership	Ability to lead the action of a team or a group or an organization towards achieving the goals with voluntary participation by all
		Logical Resolution of Issues	Attitude of logically resolving the issues which may consequently include questioning, observing physical reality, testing, hypothesising, analysing, and communicating
		Self - Confidence	Feeling of belief in one's own capability
		Initiative	Self-motivation and willingness to do things or to get things done by one's own voluntary act
		Dynamism	Quality of being actively and naturally aggressive in terms of thoughts, tasks or responsibility
		Empathy	Capacity to understand or feel what another person is experiencing from within the other being's frame of reference, i.e., the capacity to place oneself in another's position

Theme	Sub-Theme	Attributes	Indicators
Interpersonal	Leadership	Inclusiveness	Quality of including many different types of people and treating them all fairly and equally
		Team Building Skills	Ability to motivate the team members and increase the overall performance of the team
		Facilitation	Ability to guide the team members to achieve their tasks with minimum emphasis on criticism
		Consultative Decision Making	Considering the views of others in decision making
	Communication	Communication	Ability to convey intended meanings through the use of mutually understood means or methods
		Verbal Skills	Ability to speak, tell or write in simple and understandable language set to a pleasant tone to ensure that the listener or reader is motivated to listen, follow or act
		Non-Verbal Skills	Ability to convey information informally in an amiable manner without exchange of words
		Mutual Respect	Ability to maintain decorum and mutual respect while communicating by signs and bodily expressions
		Listening	Ability to be a good listener to accurately receive and interpret messages in the communication process
		Clarity and Comprehensiveness	Ability to communicate clearly and sequentially to ensure its full understanding to the reader with no scope for misunderstanding or confusion

Theme	Sub-Theme	Attributes	Indicators
	Communication	Assertiveness	Ability to stand up for one's own or other's viewpoints in a calm and positive way, without being either aggressive or passive
Societal	Social Sensitivity	Social Sensitivity	Ability and willingness to perceive understand and respect the feelings and viewpoints of the members of the society and to recognise and respond to social issues
		Respecting Diversity	Awareness of and insight into differences and diversity and to treat them respectfully and equitably
		Civic Sense	Responsibility of any person to encompass unspoken norms of society that help it run smoothly without someone tripping on somebody else's toes
		Law Abiding	Awareness and voluntary compliance of lawful duties as a citizen of the country and not to carry out anything illegal
		Cross Cultural Recognition	Acknowledgment of and respect for equality, opportunity in recognition and appreciation of all other cultural followings
		Knowledge Sharing	Attitude to help and develop the needy members of the society for their education and literacy
		Environmental Sensitivity	Working for conserving natural environment in all areas and to prevent its destruction
		Social Awareness and Contribution	Appreciating the role for removal of problems of the less privileged groups of the society and to contribute towards their uplift

ACADEMIC PROGRAMMES – UNDERGRADUATE

All programmes follow the semester/trimester pattern. Each semester has the following academic calendar: A semester has 15 weeks for teaching, one week for Mid Semester Examination (MSE) and three weeks for End Semester Examination (ESE). The Institute of Management follows the Trimester system for its programmes.

UNDERGRADUATE PROGRAMMES

Deanery of Humanities and Social Sciences

- BA (Communication and Media Studies, English, Psychology)
- BA (Economics, Political Science, Sociology)
- BA (History, Economics, Political Science)
- BA (Journalism, Psychology, English)
- BA (Music-Western Classical, Psychology, English)
- BA (Performing Arts, English, Psychology)
- BA (Philosophy Honours)
- BA (Psychology, Sociology, Economics)
- BA (Psychology, Sociology, English)
- BA (Theatre Studies, English, Psychology)

School of Education

- Bachelor of Education^

Deanery of Sciences

- Bachelor of Computer Applications
- BSc (Biotechnology, Chemistry, Botany)
- BSc (Biotechnology, Chemistry, Zoology)
- BSc (Chemistry, Botany, Zoology)
- BSc (Physics, Chemistry, Mathematics)
- BSc (Physics, Mathematics, Electronics)

BSc (Computer Science, Mathematics, Electronics)

BSc (Computer Science, Mathematics, Statistics)

BSc (Economics, Mathematics, Statistics)

Deanery of Commerce and Management

BBA

BBA (Finance and Accountancy)

BCom

BCom [Morning]

BCom (Finance and Accountancy)

BCom (Honours)

BCom (Honours in Strategic Finance))

BCom (Professional)

BCom (International Finance)

Bachelor of Hotel Management*

School of Law

BA LLB (Honours)#

BBA LLB (Honours)#

Faculty of Engineering - Bachelor of Technology (BTech)*

BTech (Automobile Engineering)*

BTech (Civil Engineering)*

BTech (Computer Science and Engineering)*

BTech (Electrical and Electronics Engineering)*

BTech (Electronics and Communication Engineering)*

BTech (Information Technology)*

BTech (Mechanical Engineering)*

B Arch (Architecture)#

School of Business Studies and Social Sciences

BA (Economic Honours)

BA (English Honours)

BA (English, Political Science, History)

BA (Journalism Honours)

BSc (Psychology Honours)

BA (Media Studies, Economics, Political Science)

BBA (Finance and International Business)

BBA (Honours)

BBA (Tourism and Travel Management)

Note: All UG Programmes are of three year duration. Programmes marked * are of four year duration. Programme marked ^ is of two year duration. Programme marked # is of five year duration.

ACADEMIC PROGRAMMES - POSTGRADUATE

POSTGRADUATE PROGRAMMMES

Deanery of Humanities and Social Sciences

- MA (Applied Economics)
- MA (Counselling and Spirituality)
- MA (English with Communication Studies)
- MA (Media and Communication Studies)
- MA (Performing Arts)
- MA (Philosophy)
- MA (Sociology)
- MA (Theology)
- MA (Theology of Religious Life)
- MSc (Clinical Psychology)
- MSc (Counselling Psychology)
- MSc (Psychology -HRDM)
- MSW (Clinical and Community Practice)
- MSW (Human Resource Development and Management)

School of Education

- MA (Education)

Deanery of Sciences

- MSc (Actuarial Science)
- MSc (Botany)
- MSc (Biotechnology)
- MSc (Chemistry) [Organic/ Analytical]
- MSc (Computer Science and Applications)
- MSc (Computer Science)
- MSc (Mathematics)

MSc (Physics)
MSc (Zoology)
Master of Computer Application

Faculty of Engineering

MTech (Communication Systems)
MTech (Computer Science and Engineering)
MTech (Information Technology)
MTech (Machine Design)
MTech (Power Systems)
MTech (Structural Engineering)

Institute of Management

MBA
MBA with MS Business [VCU, USA]
MBA [CHRIST] and MBA [FHWS-Germany]
MBA [CHRIST] and MBA [WMU, USA]

Deanery of Commerce and Management

MBA (Finance Management)
MBA (Leadership and Management)
MBA (Executive)
MCom

School of Law

LLM (Corporate and Commercial Law)
LLM (Constitutional and Administrative Law)
LLM (Intellectual Property and Trade Law)
MA (International Studies)

Interdisciplinary Postgraduate Programmes

MA (Economics)
MA (Educational Leadership and Management)
MSc (Development Studies)
MSc (Behavioural Science)
MSc (Strategic Management)

School of Business Studies and Social Sciences

MA (English with Cultural Studies)

MBA (International Business)

MBA (Tourism Management)

Programme Design

Programme	Type	Duration
MBA	6 Trimesters	2 Years
MCA, MA (Theology)	6 Semesters	3 Years
MTech	4 Semesters	2 Years
MA, MSc, MSW, MBA (Tourism), MBA (Executive), MBA(LM), MBA(FM), MCom	4 Semesters	2 Years
LLM	2 Semesters	1 Year
MA, MSc Interdisciplinary Trimester		2 to 4 years

Postgraduate Programmes

All programmes except MBA are of 19 weeks duration in each semester which includes 15 weeks of teaching, one week MSE and 3 weeks ESE. Internships are pursued during the months of April/May/November for programmes in which internship is mandatory.

MASTER OF PHILOSOPHY (MPhil)

MPhil Programmes are conceptualized to facilitate a meaningful transition for an aspiring scholar from acquiring knowledge towards an advanced stage of its creation and application.

CHRIST (Deemed to be University) offers MPhil Programmes in the following branches:

Deanery of Sciences

Chemistry, Computer Science, Mathematics, Physics

Deanery of Humanities and Social Sciences

Economics, English Studies, Media Studies, Psychology, Social Work, Sociology

Deanery of Commerce and Management

Commerce, Management

School of Education

Education

School of Law

Law, International Studies

School of Business Studies and Social Sciences

Economics, English Studies, Management, Media Studies, Psychology, Tourism

Course content

MPhil Programme has three courses and a Dissertation.

Assessment of Coursework

Each course is assessed for a maximum of 100 marks, including Continuous Internal Assessment and End Semester Examination. The evaluation pattern

for coursework is 50% ESE, 5% attendance and 45% CIA. The candidate should score a minimum of 50% in the ESE of each course. The internal assessment for each course is done periodically (CIA 1: 10 marks, CIA 2: 10 marks, CIA 3: 25 marks), by the course instructors.

MPhil Dissertation

Each candidate is to work on dissertation under the supervision of a supervisor. The HOD, in consultation with the Deans and based on the area of specialization, allots supervisors to the candidates at the beginning and not later than the middle of first semester.

The dissertation submitted by the candidate is assessed by two experts (One Internal and One External). The candidates also have to appear for final viva voce. Assessment based on the viva voce and the dissertation, along with the assessment of theory papers, is considered to declare the final results. Results are published on the University website. The candidate can apply for a consolidated marks sheet and Provisional Certificate at the end of the programme. The degree is awarded during the convocation in the last week of May.

DOCTORAL PROGRAMMES (PhD)

Deanery of Humanities and Social Sciences

Media Studies, Economics, Education, English Studies, Psychology, Social Work and Sociology

Deanery of Commerce and Management

Commerce, Management

Deanery of Science

Physics, Computer Science, Mathematics, Chemistry

School of Law

Law, International Studies

Faculty of Engineering

Civil Engineering, Computer Science and Engineering, Electrical and Electronics Engineering, Electronics and Communication Engineering, Mechanical Engineering

School of Business Studies and Social Sciences

Economics, English Studies, Management, Psychology, Tourism

Admission

Candidates are admitted to the PhD Programme through Entrance Test and Personal Interview

Duration

A candidate registered for PhD should undergo a course work for a duration of 6 months. The minimum duration of the PhD programme is two years, including the course work. The maximum duration is five years. However, as a special case, an extension of one year can be granted subject

to the approval of Centre for Research. A PhD registration is cancelled if the candidate fails to submit the progress reports as per the PhD regulations and also non-payment of required fees.

Progress Report and Doctoral Colloquia

Doctoral candidates are expected to submit two hard copies of the progress report of their doctoral research every semester (i.e. every six months) duly signed by the supervisor. A candidate is eligible to submit the thesis only after submitting two bimonthly and three half yearly reports followed by the PhD synopsis colloquium. Evaluation of PhD synopsis defence is done only when a PhD scholar completes two publications in the area of research in a National/International Conference and at least one publication in a scopes, web Sciences, UGS list of Journals or refereed/indexed journal approved by the Centre of Research. The doctoral candidates are expected to attend at least one colloquium in a research semester (6 months) and give a presentation which should adequately demonstrate and discuss the progress of their doctoral thesis. Evaluation of the doctoral colloquia is documented.

Evaluation of the Thesis

The evaluation of the thesis is done as per the norms of the University. The candidate is intimated to attend a Viva Voce examination after receiving positive adjudication reports of the thesis.

Assessment is based on the performance of the student throughout the semester.

Credit Structure

Normally 15 hours of classroom teaching in a semester is considered as one credit for theory courses

UG Programmes

- Courses with 30 theory hours will earn the candidate 2 credits
- Courses with 45 theory hours per semester will earn the candidate 3 credits.
- Courses with 60 theory hours per semester will earn the candidate 4 credits.
- Practical Courses as a part of a core/elective theory course will earn the candidate 1 credit for every 30 hours per semester.
- Dissertations/Practical equivalent to one course will earn the candidates not more than 4 credits.

PG Programmes

- Courses with 30 hours per semester will earn the candidate 2 credits.
- Courses with 45-50 hours per semester will earn the candidate 3 credits.
- Courses with 51 hours and above per semester including practical will earn the candidate 4 credits.
- Dissertations/Practical equivalent to one paper will earn the candidates 4-6 credits.

Note: Total credits may vary from programme to programme.

Assessment pattern (Except for School of Business Studies and Social Sciences, MBA programmes offered at Institute of Management, MSc (Psychology), Bachelor of Technology from 2017-18 batch onwards and School of Architecture)

- A. Continuous Internal Assessment (CIA) for Theory Programmes: 50% (50 marks out of 100)

B. End-Semester Examination (ESE): 50% (50 marks out of 100)

* Weightage for CIA and ESE may vary for different programmes

Continuous Internal Assessment (CIA)

CIA I : 10 marks

CIA II : 25 marks (Mid semester Examinations)

CIA III : 10 marks

Attendance: 05 marks

Attendance Percentage	Marks
95% -100%	05 marks
90% - 94%	04 marks
85% - 89%	03 marks
80% - 84%	02 marks
76% - 79%	01 mark

CIA 1 and 3 are conducted by the respective faculty in the form of different types of assignments. Students need to complete the assignments within the stipulated time for awarding the marks.

CIA II- Mid-Semester Examination (MSE)

MSE will be held for odd semesters in the month of August and even semesters in the month of January.

- Evaluated answer scripts are distributed in the class by the respective teachers. Corrections (if any) are to be done within 24 hours after receiving the answer script
- Candidates who do not sit the MSE due to valid reasons are given a repeat MSE.
- Such students can apply online and permission will be granted by the Control of Examination (COE) in consultation with the HOD/ Dean concerned based on the attendance and valid supporting documents for the absence.
- Permission to repeat the MSE is given at the discretion of the COE based on the validity of the reason, and minimum required attendance percentage.
- There will be a reduction of 15% in the weightage of marks for each course appearing in the repeat MSE.

- If the candidate does not sit the MSE then an entry denoted by an ‘**’ is made in the marks card stating that the candidate did not sit in the MSE.
- During the course of study, students from programmes of 4/5 year duration can repeat MSE 3 times, for programmes with 3 years duration maximum of two times, and for programmes with 2 years duration only once.
- Students absenting the MSE due to deputation on University sponsored/permitted programmes with prior information from Office of Examinations are exempted from reduction in the weight of marks, ‘**’ mark in the marks card and also the restriction regarding the number of chances to apply.
- The duration of MSE is 2 hours for both regular and repeat examinations.
- Parents of students who did not sit for the exams will be alerted through SMS within 1 hour after the commencement of the examination.
- Hall ticket with timetable and seating allotment is compulsory for both regular and repeat MSE and can be downloaded from the Student Login.
- Dress code of the University shall be followed during the examination days except for wearing ties.
- MSE is conducted out of 50 marks, and is considered out of 25 marks.
- Students must preserve all MSE answer sheets and present the same to the COE in case of any discrepancy in the marks.

Marks scored by the students for CIA will be displayed in the student login within a week after the last date of submission of marks by the faculty. Any discrepancy shall be informed immediately to the faculty concerned for correction of marks.

End-Semester Examinations (ESE)

The examination for the theory as well as practical courses is held at the end of the semesters.

- Generally the duration of ESE is 3 hours but it may vary for certain courses.
- Parents of students who did not sit for the exams will be alerted through SMS within 1 hour after the commencement of the examination.
- ESE for theory courses will be conducted for 100 marks, which is then reduced to the required level, by the Office of the Examinations.

- Registration number of the students is bar-coded, to be pasted on the facing sheet of the answer booklet
- Processing of Hall ticket during the examination with timetable and seating allotment is compulsory for ESE which can be downloaded from the Student Login.
- Dress code of the University shall be followed during the examination days except for wearing ties.
- Eligibility for admission to the ESE:
 - ✓ A student has at least 85% of the attendance in aggregate at the end of the semester.
 - ✓ The Vice Chancellor is satisfied with the character and conduct of the student.

Assessment for BSc programmes with practicals

- The assessment may be continuous or continuous and comprehensive. For courses with both continuous and comprehensive assessment, ESE will have minimum required percentage as prescribed by each programme.
- For courses with independent practicals/project the assessment pattern may vary from programme to programme.

Valuation and Results

- Evaluation of answer scripts in ESE for both UG and PG is centralised
- Double Evaluation (one external and one internal) is conducted for courses offered in PG programmes and average of the marks is awarded to the candidate.[Not applicable for MBA and MSc (Psychology)]
- Semester results are announced within 20 days after the last examination date
- Students can avail the results and download their marks card from the Student Login.
- Application for original transcripts and attestation shall be through Knowledge Pro Login after paying the prescribed fees. Documents can be collected from the Office of Examinations after two working days from the date of application
- The minimum pass mark for each course is 40% for ESE+CIA with a minimum of 40% in ESE separately.
- For PG programmes, candidates who score 40% or more in individual courses but fail to get 50% aggregate in a semester are considered as

failed in that semester though they can proceed to the next semester. Such candidates can improve their marks by repeating any of the courses.

Note: Certain PG programmes will have different assessment rules and students will have to contact their respective departments for clarifications.

Promotion Policy

Candidates who have not passed in at least 50% of the courses of the previous semesters are not promoted to the next year.

For School of Law the promotion criteria is as follows

- Should pass in all the courses of the first year to be promoted to the third year.
- Should pass in all the courses of first and second year to be promoted to the fourth year.
- Should pass in all the courses of first, second and third year to be promoted to the fifth year.

For PG programme the following promotion criteria is followed:

- Candidates who have passed at least 50% of the courses of the previous semesters are promoted to the next year.
- For MBA programme students will not be promoted to the second year if they fail in more than two courses in the first year.

Supplementary Examination [Except BBA (F&IB) and MBA]

- a) A student who fails any one or more courses in the ESE of any semester is permitted to take the supplementary examination in the subsequent semester.
- b) Repeat student is permitted a maximum of only three available chances including the first chance on the same syllabus/curriculum. If the student does not clear the course in three available chances, further attempt will be based on the syllabus as applicable to the course for the relevant academic year. Students seeking exemption on this criterion shall meet the Controller of Examinations at least two weeks before the examinations.
- c) The Maximum duration to complete a programme is two years beyond the prescribed minimum duration of the programme.
- d) Student seeking to sit the repeat examination shall apply through their Knowledge Pro (KP) student login till they complete the programme

and later through offline in the prescribed format within the last date notified for application submission.

- e) All the notifications regarding supplementary examination will be announced in the University website at least 45 days before the commencement of the examinations
- f) Students who are in the final semester of the programme and have backlog of the courses in the penultimate semester may take up special supplementary examination held in the month of January.
- g) Students with backlogs in odd semesters will be given another chance to pass the courses in the odd semester supplementary examinations held in the month of April-May.
- h) Final year students failing in the final semester courses can repeat those courses in the special supplementary examination held in the month of May.
- i) **Such students mentioned in the clauses (g) and (h) are not eligible for the convocation of the corresponding year but will be provided with provisional degree certificate, consolidated marks card and transfer certificate on request in the last week of June.**

Regulations for repeating CIA for improvement

- a. Students who have completed all the semesters of their programme but have failed to graduate due to low score in CIA in a particular course in any of the semester/s can apply for CIA repeat notified in the month of June and November in the University website.
- b. Students who are in the final semester but have failed in any of the courses in the previous semesters due to low score in CIA can apply only for CIA repeat notified in the month of November in the University website.
- c. The applicants should submit the duly filled form to the COE personally.
- d. After the verification of all the documents, payment of the fees by the applicant, the application will be forwarded to the office of Dean for further action.
- e. Maximum number of courses allowed for CIA repeat at a time is only two.
- f. The repeat course will follow a tutorial system of 30 hours in duration not exceeding 30 days during which the entire repeat CIA process is expected to be completed.
- g. The maximum time spent on a day for CIA repeat tutorial is only 2 hours.

- h. If a course has been revised or replaced by another in the changed syllabus, the student shall be required to complete the course syllabus applicable to him or her
- i. In CIA repeat, the applicant has to complete all the three components of CIA under the supervision of a tutor assigned by the department.

Re-evaluation/ Re-totalling

- a. Re-evaluation of answer scripts shall be permitted only for undergraduate programmes
- b. Re-evaluation facility shall be available for all examinations-regular as well as Supplementary.
- c. For PG students only re-totalling is permitted.
- d. Students seeking re-evaluation or re-totalling shall apply through student KP login (offline for course completed students) within the prescribed date.
- e. Photocopy of answer scripts shall not be provided to the student; however COE has the discretion to extend the facility based on the merit of the case. In such cases students can only view answer script in the presence of COE.
- f. If there is a change in marks resulting from re-evaluation, the student shall be given the benefit of the higher marks awarded, prior to or after such re-evaluation.
- g. In case of re-totalling, the re-calculated marks will be final.
- h. Result of re-evaluation/re-totalling will be normally announced within one month from the last date to apply.

Grading System: Grades are awarded based on absolute grading. University follows 4 point grading system. However, the transcripts will also show grading on 10 point scale.

Grading scheme for all UG Programmes

Percentage	Grade	Grade Point-4 Point Scale	Grade Point-10 Point Scale	Interpretation	Class
80 and above	A+	4.0	10.00	Outstanding	First Class with Distinction
73 – 79	A-	3.67	9.18	Excellent	First Class
66 – 72	+	3.33	8.33	Very Good	
60 – 65	B+	3.0	7.50	Good	

55 – 59	B	2.67	6.68	Average	Second Class
50 – 54	C+	2.33	5.83	Satisfactory	
45 – 49	C	2.00	5.00	Pass	Pass Class
40 – 44	D	1.0	2.50	Pass	
39 and below	F	0	0.00	Fails	Fail

Grading scheme for all PG Programmes

Percentage	Grade	Grade Point-4 Point Scale	Grade Point-10 Point Scale	Interpretation	Class
80 and above	A+	4.0	10.00	Excellent	First Class with Distinction
75 – 79	A	3.75	9.38	Very good	
70 – 74	A-	3.50	8.75	Good	First Class
65 – 69	B+	3.0	7.50	Good	
60 – 64	B	2.5	6.25	Above Average	
55 – 59	C+	2.0	5.00	Average	Second Class
50 – 54	C	1.5	3.75	Satisfactory	
40 – 49	C-	1.0	2.50	Exempted if Aggregate is more than 50%	Pass Class
39 and below	F	0	0.00	Fails	Fail

Grading scheme for MPhil Programmes

Percentage	Grade	Grade Point-4 Point Scale	Grade Point-10 Point Scale	Interpretation	Class
80 - 100	A+	4.0	10.00	Excellent	First Class with Distinction
75 - 79	A	3.5	8.75	Very Good	
65 - 74	B+	3.0	7.50	Good	First Class
60 - 64	B	2.5	6.25	Above Average	
55 - 59	C+	2.0	5.00	Average	Second Class
50 - 54	C	1.5	3.75	Satisfactory	

Assessment pattern for PG programmes (from 2018 batch) offered by Department of Psychology

Continuous Internal Assessment (CIA) for all courses : 70%

End-Semester Competency Examination (ESE): 30% (30 marks out of 100)

Continuous Assessment

The assessment and grading of the students will take place in the following manner:

- A formative assessment of the competencies is carried out the beginning of the course. This is not graded.
- Assessment of the acquisition of the competencies is done continuously throughout the course with a minimum of one assessment per month.
- Three of the assessments are graded for twenty (20) Marks each.
- These three assessments will be as follows:

CIA I : 20 marks

CIA II : 20 marks

CIA III : 20 marks

Class Engagement: 05 marks

Attendance : 05 marks

Attendance Percentage	Marks
95% -100%	05 marks
90% - 94%	04 marks
85% - 89%	03 marks
80% - 84%	02 marks
76% - 79%	01 mark

CIA 1, 2 and 3 are conducted by the respective faculty in the form of different types of assignments within the stipulated time for awarding the marks.

The students have to attain minimum pass marks in each assignment or will have to repeat the assignment within the time stipulated by the department.

Marks scored by the students for CIA will be displayed in the student KP login within a week after the last date of submission of marks by the faculty. Any discrepancy shall be informed immediately to the faculty concerned for correction of marks.

Students who either fail or do not sit the CIA will have to apply for repeat CIA immediately after publishing the results of each CIA component. Application to be forwarded through the HoD and Dean to the Office of Examinations and obtain necessary approvals. Number of chances for

repeating each CIA is only one. Students who fail in the CIA in a semester have to apply for CIA repeat of the whole course in the subsequent semester

End Semester Competency Examination

- The End semester competency examination for the theory as well as practical courses is held at the end of the semesters.
- The End semester competency examination might take place in the form of written examination, project submission and Viva Voce examination and managed by Office of Examinations.
- Generally the duration of the ESCE is 2 hours but it may vary for certain courses.
- Absentee's parents will be alerted through SMS within 1 hour after the commencement of the examination.
- ESCE for all courses will be conducted for 50 marks and reduced to out of 30 marks.
- Hall ticket with timetable and seating allotment is compulsory for ESCE which can be downloaded from the Student Login or obtained from the department office.
- Dress code of the University should be followed during the examination days except for wearing ties.
- Permission for admission to the ESCE is granted only if.
 - A student has passed in CIA's for that course.
 - A student has at least 85% of the attendance in aggregate at the end of the semester.
 - The Vice-Chancellor is satisfied with the character and conduct of the student.

For 2 and 8 credit courses, a similar system will be followed with marks adjusted accordingly. All Internships, practicum, seminars and research related courses will follow the same pattern.

Pass Criteria

A student shall pass each course with a minimum aggregate score of 50 marks with minimum of 50% for CIA and 40% for ESCE. The overall aggregate to pass a semester is 50%. Student failing a course due to less than minimum in ESCE shall repeat the ESCE while his/her internal scores shall remain valid.

Grading Scheme from 2018 batch onwards

Percentage	Grade	Grade Point-4 Point Scale	Grade Point-10 Point Scale	Interpretation	Class
80 - 100	A+	4.0	10.00	Excellent	First Class with Distinction
75 - 79	A	3.5	8.75	Very Good	
65 - 74	B+	3.0	7.50	Good	First Class
60 - 64	B	2.5	6.25	Above Average	
55 - 59	C+	2.0	5.00	Average	Second Class
50 - 54	C	1.5	3.75	Satisfactory	

All other regulations pertaining to assessment and evaluation are same as other programmes of the CHRIST (Deemed to be University)

Assessment pattern for MBA programme (from 2018 batch) offered at the Institute of Management

Credit Structure

Normally 10 hours of classroom teaching in a semester is considered as one credit for theory courses

Continuous Internal Assessment (CIA) for all courses: 70%

End Trimester Examination (ETE): 30%

Continuous Internal Assessment

Continuous Internal Assessment carries a weight of 65% and conducted at three different levels such as CIA1, CIA2 and CIA3 by the respective faculty in the form of different types of assignments within the stipulated time for awarding the marks. Assignments will be in the form Written test, case studies, quiz, presentations, field works, research-based assignments etc and also multiple choice questions-based tests to cover the concepts.

Mark distribution of each CIA varies from course to course and decided by the faculty members engaging the course

Attendance for each Course carries 5 marks and distributed as follows:

Attendance Percentage	Marks
95% -100%	05 marks
90% - 94%	04 marks
85% - 89%	03 marks
80% - 84%	02 marks
76% - 79%	01 mark

Marks scored by the students for CIA will be displayed in the student login within a week after the last date of submission of marks by the faculty. Any discrepancy shall be informed immediately to the faculty concerned for correction of marks.

Students who fail in a course due to low CIA Score can apply for CIA repeat of the whole course in the subsequent semester

End Trimester Examination (ETE)

- The End trimester examination for the theory as well as practical courses is held at the end of the trimesters.
- Generally the duration of is 2 hours but it may vary for certain courses.
- Absentee's parents will be alerted through SMS within 1 hour after the commencement of the examination.
- While ETE for all courses will be conducted for a maximum marks of 50, for grading purposes, student scores will be proportionately scaled down to a maximum of 30 marks.
- Hall ticket with timetable and seating allotment is compulsory for ETE which can be downloaded from the Student Login or obtained from the Institution office.
- Dress code of the University should be followed during the examination days except wearing ties.

Permission for admission to the ETE is granted only if

- A student has at least 85% of the attendance in aggregate at the end of the trimester.
- The Vice-Chancellor is satisfied with the character and conduct of the student.

Pass Criteria

A student shall pass each course with a minimum aggregate score of 50 marks with minimum of 40% in end Trimester Examinations. The overall aggregate to pass a semester is 50%. Student failing a course shall repeat the end exam while his/her internal scores shall remain valid.

Grading Scheme for MBA Programmes from 2018 batch onwards

Percentage	Grade	Grade Point-4 Point Scale	Grade Point-10 Point Scale	Interpretation	Class
80 - 100	A+	4.0	10.00	Excellent	First Class with Distinction
75 - 79	A	3.5	8.75	Very Good	
65 - 74	B+	3.0	7.50	Good	First Class
60 - 64	B	2.5	6.25	Above Average	
55 - 59	C+	2.0	5.00	Average	Second Class
50 - 54	C	1.5	3.75	Satisfactory	

All other regulations pertaining to assessment and evaluation are same as other programmes of the CHRIST (Deemed to be University)

Assessment Pattern for School of Business Studies and Social Sciences

A. *Continuous Internal Assessment (CIA): 70% (70 marks out of 100)

B. *End-Semester Examination (ESE): 30% (30 marks out of 100)

Continuous Internal Assessment: 70%

The students shall be continuously assessed out of 70 marks towards their CIA which comprises of creative and innovative assignments. The assignments include logical reasoning, application oriented case studies, in class assignments, group assignments, library assignments etc., Continuous Internal Assessment is divided into three components.

CAI 1 – 20 marks

CIA 2 – 25 marks

CIA 3 – 20 marks

Attendance – 05 marks

Students need to complete the assignments within the stipulated time for awarding the marks. CIA 1 and 3 that are conducted out of 40 marks which gets reduced to out of 20 marks whereas CIA 2 (mid semester examinations) is conducted out of 50 which gets reduced to out of 25 marks.

End Semester Examinations : 30%

The end semester exams shall be conducted for a duration of two hours and for 50 marks which gets reduced to out of 30 marks

Pass criteria

A student shall pass each course with a minimum aggregate score of 50 marks with minimum 40% in end Semester Examinations. The overall aggregate to pass a semester is 50%. Student failing a course shall repeat the end exam while his/her internal scores shall remain valid.

Grading scheme for School of Business Studies and Social Sciences

Percentage	Grade	Grade Point-4 Point Scale	Grade Point-10 Point Scale	Interpretation	Class
80 - 100	A+	4.0	10.00	Excellent	First Class with Distinction
75 - 79	A	3.5	8.75	Very Good	
65 - 74	B+	3.0	7.50	Good	First Class
60 - 64	B	2.5	6.25	Above Average	
55 - 59	C+	2.0	5.00	Average	Second Class
50 - 54	C	1.5	3.75	Satisfactory	

All other regulations pertaining to assessment and evaluation are same as other programmes of the University.

Degree of Bachelor of Business Administration in Finance and International Business (BBA F&IB)

1. Bachelor of Business administration is an innovative concept where Students are engaged in the Curriculum of partner university, Western Michigan University, USA.
2. Assessment pattern comprises of varied components assessed as Continuous Internal Assessment for a minimum of 70 marks up to a maximum of 100 marks.
3. Credit Transfer from Christ University to other collaborated Universities abroad.
4. Students gain super specialization in International Business.
5. On-going Projects and seminars provide application orientation and demonstration of real life business scenario.

Assessment Pattern

- Continuous Internal Assessment in the nature of Assignments, Case Studies, Quiz, Presentation, Seminars and Class Tests would aggregate to a total of minimum 70- 100% of the total scoring (weightage varies per subject).

- Mid-Semester Examination is a part of the CIA and is centrally conducted for two hours.
- Generally the syllabus covered for the Mid-Semester exam is not repeated for the End-Semester Exam, except in cases of certain courses where an introduction chapter is essential to be redone.
- Students require a pass percentage of 60% (CIA +ESE), with no minimum for End-Semester Examination for each course.
- Writing End-Semester examinations is mandatory for the students and is conducted in the week before the last working day of the semester.
- Students willing to transfer credits to a Foreign University should score a minimum of 70% as pass to be eligible to transfer.
- Students appearing for improvements of marks in a subject already passed, shall repeat the course by paying the additional fees. The marks so obtained or the previous marks which ever higher shall be considered.
- Students failing in one or more courses should repeat the whole course including both CIA and ESE by paying the required fees as per the calculation by the department.
- A student with 90% of Attendance in each course will be given an additional 5 marks as an incentive for regularity.
- Declaration of result is either First class or Fail, with the obtained GPA.

All other regulations pertaining to assessment and evaluation are same as other programmes of the university.

Grading Scheme

Percentage	Grade	Grade Point-4 Point Scale	Grade Point-10 Point Scale	Interpretation
90-100	A	4.0	10.00	Outstanding, Exceptional
85-89	BA	3.5	8.75	Very Good, High Pass
80-84	B	3	7.50	Very Good, High Pass
75-79	CB	2.5	6.25	Satisfactory, Acceptable
70-74	C	2.0	5.00	Satisfactory, Acceptable
65-69	DC	1.5	3.75	Poor, Inadequate
60-64	D	1.0	2.50	Unsatisfactory
0-59	E	0	0.00	Failing

Assessment pattern for BTech Programmes from 2017 Batch onwards

(Batches prior to 2017 follow the assessment rules for other UG programmes)

Assessment for all the courses consists of Continuous Internal assessment (CIA) and end semester examinations (ESE). The weightage for CIA and ESE for different categories of courses are given in the table below

Category	Weightage for CIA	Weightage for ESE
Courses with theory and practical	65	35
Courses with only theory	50	50
Courses with only Practical	50	50

Continuous Internal assessment (CIA)

Continuous internal assessment will be done in the form of different types of assignments within the stipulated time for awarding the marks

Marks distribution for different category of courses

Courses with Theory and Practicals.

For theory part CIA is conducted at three different levels where as practical component is assessed on a continuous basis

CIA I : 10 marks

CIA II : 10 marks (Mid semester Examinations)

CIA III : 10 marks

*CIA for practicals : 30 marks

Attendance : 05 marks

Total : 65 marks

*A student has to get minimum marks of 40 % in practical component to be eligible to appear for End Semester Examination of the theory component In such cases student shall repeat CIA of the practicals immediately after the announcement of the results and score above 40 % to be eligible for the ESE in the supplementary examinations conducted in the subsequent semester

Courses with only Theory

CIA I : 10 marks

CIA II : 25 marks (Mid semester Examinations)

CIA III : 10 marks

Attendance : 05 marks

Total : 50 marks

Courses with only practicals

Assessment for these courses is continuous and comprehensive with 50 marks each for CIA and ESE

Mid Semester Examinations

Mid semester examinations are conducted by office of examinations. Duration of the examination is 2 hours with maximum marks of 50 which is then reduced to the required level based on the category of course by the Office of the Examinations.

End semester Examinations

- Generally the duration of ESE is 3 hours but it may vary for certain courses.
- Absentee's parents will be alerted through SMS within 1 hour after the commencement of the examination.
- ESE for theory will be conducted for 100 marks, which is then reduced to the required level based on the category of course by the Office of the Examinations.
- Register number of the students is bar-coded and to be pasted on the facing sheet of the answer booklet
- Hall ticket with timetable and seating allotment is compulsory for ESE which can be downloaded from the Student Login.
- Dress code of the University shall be followed during the examination days except wearing ties.

Permission for admission to the ESE

- ✓ **A student has to get minimum marks of 40 % in practical component (for courses with both theory and practicals)**
- ✓ A student has at least 85% of the attendance in aggregate at the end of the semester.
- ✓ The Vice-Chancellor is satisfied with the character and conduct of the student.

Grading scheme

Percentage	Grade	Grade Point-4 Point Scale	Grade Point-10 Point Scale	Interpretation	Class
80 and above	A+	4.0	10.00	Outstanding	First Class with Distinction
73 – 79	A-	3.67	9.18	Excellent	First Class
66 – 72	+	3.33	8.33	Very Good	
60 – 65	B+	3.0	7.50	Good	
55 – 59	B	2.67	6.68	Average	Second Class
50 – 54	C+	2.33	5.83	Satisfactory	Pass Class
45 – 49	C	2.00	5.00	Pass	
40 – 44	D	1.0	2.50	Pass	
39 and below	F	0	0.00	Fails	Fail

Pass Criteria

- For courses with theory and practical a student shall pass with a minimum aggregate (CIA+ESE) of 40% and a minimum 40% CIA Score in practicals and 40% ESE score in Theory
- For courses with only theory or practical as student shall pass with minimum marks of 40% for ESE+CIA with minimum of 40% in ESE separately.

Promotion Policy (all batches)

- Candidates who have not passed in at least 50% of the courses of the previous semesters are not promoted to the next year
- Should pass in all the courses of the first year to be promoted to the third year.
- Should pass in all the courses of first and second year to be promoted to the fourth year.

All other regulations pertaining to assessment and evaluation are same as other programmes of the CHRIST (Deemed to be University)

Assessment pattern for School of Architecture

The courses are classified into two types – Studio Courses and Theory Courses.

Assessment consists of Continuous Internal Assessment (CIA) and End Semester Examinations /Viva Voce with weightage of 50% each.

Continuous Internal Assessment (CIA): 50%

- The CIA shall have three components of CIA 1, CIA 2, CIA 3
- For Studio courses CIA 1, 2 and 3 are conducted by the respective faculty in the form of different assignments whereas for theory courses CIA 2 is Mid Semester examinations conducted by office of examinations.
- Each Course carries 5 marks for the attendance which is distributed as in the below table
- For theory courses minimum of 50% marks in CIA is required to be eligible for the End Semester Examination (ESE)
- For studio courses minimum of 50% marks is required to be eligible for VIVA VOCE which is conducted as ESE
- Marks distribution of CIA's in studio courses

CIA 1 - 20 marks

CIA 2 - 25 marks

CIA 3 - 50 marks

Attendance – 5 Marks

- Marks distribution of CIA's in Theory courses

CIA 1 - 10 marks

CIA 2 - 15 marks

CIA 3 - 20 marks

Attendance – 5 Marks

Attendance marks distribution

Attendance Percentage	Marks
95% - 100%	05
90% - 94%	04
85% - 89%	03
80% - 85%	02
76% - 79%	01

End Semester Examinations (ESE)

- For theory course ESE is Conducted at the end of the semester by the Office of Examinations. Duration of the examination is three hours with maximum marks of 100 which is then reduced to out of 50 marks
- For studio courses ESE is in the form of VIVA VOCE and is conducted by the dept for a maximum of 100 marks
- Hall ticket with timetable and seating allotment is compulsory for ESCE which can be downloaded from the Student Login or obtained from the department office.
- Dress code of the University should be followed during the examination days except wearing ties.
- Permission for admission to the ESE is granted only if
 - ✓ A student has passed in CIA's for that course.
 - ✓ A student has at least 85% of the attendance in aggregate at the end of the semester.
 - ✓ The Vice-Chancellor is satisfied with the character and conduct of the student.

Pass Criteria

- A student shall pass each course with a minimum aggregate (CIA+ESE) of 45% and a minimum CIA Score of 50% and ESE score of 40%.
- The overall aggregate of 50% and pass in all courses is required to pass the semester.
- A student fail in the CIA of a course is not eligible to write the ESE and shall repeat CIA immediately after the announcement of the results and score above 50 % score to be eligible for the ESE in the supplementary examinations conducted in the subsequent semester

Grading scheme

Percentage	Grade	Grade Point	Interpretation	Class
80 - 100	A+	4.00	Excellent	First Class with Distinction
75 - 79	A	3.75	Very Good	
70 - 74	A-	3.50	Good	First Class
65 - 69	B+	3.00	Good	
60 - 64	B	2.50	Above Average	

55 - 59	C+	2.00	Average	Second Class
50 - 54	C	1.50	Satisfactory	
45 - 49	C-	1.00	Poor	Pass Class
44 and below	F	0	Fails	Fail

Promotion Policy

- Candidates who have not passed in at least 50% of the courses of the previous semesters are not promoted to the next year.
- Should pass in all the courses of the first year to be promoted to the third year.
- Should pass in all the courses of the first and second years to be promoted to the fourth year.
- Should pass in all the courses of the first, second and third years to be promoted to the fifth year.

All other regulations pertaining to assessment and evaluation are same as other programmes of the university.

Award of Certificate for all programmes

- Students who complete the programme in full will be awarded the degree certificate during the Convocation held in the month of May
- Students who complete the programme in full by passing the supplementary examination held in between the academic year shall be issued consolidated marks card, provisional degree certificate and transfer certificate on request.
- The Degree Certificate shall be issued only during the University Convocation relevant to the academic year.
- Students who fail to collect the degree certificates during convocation may collect the same from office of examination after paying the prescribed fine.

Facilities for Differently Abled Students

- Differently abled students will be given extra time of maximum 20 minutes per hour ,subject to the submission of medical documents to the Office of Examinations.
- Applications for extra time shall reach to the Office of Examinations at least 2 weeks prior to the commencement of examination
- Students who need the support of scribes shall bring the scribe by themselves.

- The details of the scribe shall be submitted to the Office of Examination in advance and the eligibility of the scribe will be decided by the office.
- Students with Neuro-Muscular or speech problems will be provided with a special question paper on request in advance at least 2 weeks before the commencement of the examination.

Open Elective Courses for Undergraduate Students

Open electives are offered under two categories: a) Generic electives b) Skill Enhancement Electives

- It is mandatory for undergraduate students to undertake open elective courses for two credits each before the completion of the Fourth Semester.
- Students have the option of choosing either two Generic Elective courses or one Generic Elective and one Skill Enhancement Elective courses under the category of mandatory elective courses. A student is not eligible for more than one Skill Enhancement Elective course under the category of mandatory courses.
- For BCom (Professional), BCom (Finance and Accounting), BBA (Finance and Accounting), BBA, BBA (Honours) BHM, BA LLB, BBA LLB and BCA programmes the Open Electives are offered within the regular class hours.
- These courses generally earn two credits consisting of 45-hours of theory classes and 60 hours for those with practical.
- Students can view the complete details of the courses offered as Generic Electives and Skill Enhancement Elective courses in their Knowledge Pro login.
- Students must register for the courses through their Knowledge Pro login after paying the prescribed fees within the dates notified.
- Till a student finishes two courses under the mandatory course category, he/she is eligible to apply for other open elective courses under the optional courses category.
- Evaluation pattern is the discretion of the faculty concerned with only CIA or both CIA and end semester examinations
- Examinations are conducted by the departments concerned and the results are indicated only in Grades in the marks card.
- Minimum pass percentage is 40% for courses under the mandatory category. Grades are awarded only if the student passes.
- These courses are conducted after or before the regular class hours and the courses offered are different in Odd and Even semesters.

- Students are advised to finalise their choice of programmes in consultation with their class teachers concerned.
- Minimum prescribed attendance for these courses is 85%. **Medical and co-curricular claim will be considered only if the student put in 75% physical attendance or the classes.**
- Attendance claim shall be submitted to Office of Examinations in the prescribed form within 07 days after availing the leave.
- Students who fail to secure the minimum pass marks or required minimum attendance or who discontinue in between the course are required to register afresh by paying applicable course fees. Re-registration is permitted only in the subsequent semester which may be for the same course or any other courses from the choices available during the particular semester.
- A student is not eligible to graduate without completing minimum two courses under mandatory course category.
- Students from department of performing arts, Theatre and Music have to complete one mandatory course offered by other departments
- Each course admits only 40 students on a first-come-first-served basis. Courses which do not get minimum required applications may not be conducted.

Rules for Exemption from Open Elective courses based on Performance in Extracurricular events of the University

1. Students selected by the University for its specified Extra-curricular activities/events mentioned below may be considered for exemption from one of the Open Elective Courses.
 - University Cultural Team: All the winners of Darpan are eligible for exemption
 - University Dance Team: Winners and five Runner up teams (as per ranking) of the dance events of Darpan as well as other members of the University dance team are eligible for exemption.
 - University Choir
 - University Volunteer Team
 - University Sports Teams of Football (A&B), Basketball (A&B), Volleyball (A), Hockey (A), Cricket (A), Throw ball (A), Tennis (A) and Handball (A). Both boys and girls teams will be eligible for the full strength of the team including reserves.
 - Peer Education Programme (PEP)

- Student Welfare Office (SWO)
 - Centre for Social Action (CSA)
 - National Cadet Corps (NCC)
 - University Wind and Brass Orchestra
2. Participation in only one of the activity/event listed is considered even though the student may be involved in more than one activity.
 3. Students who are in the second year must have already completed one of the open elective courses to avail this scheme.
 4. Students who fail in their performance earning a Grade of 'D' are not exempted but the students may have to repeat the activity/event to improve their performance, subject to their re-selection.
 5. Students seeking credit based on their participation in any of the aforesaid extra-curricular activity/event shall register with the Office of Examinations in the beginning of the academic year, latest by Mid-August through the respective offices. Addition of names in the list after registration is not permitted.
 6. The coordinating Department/Centre/Office of the respective activity/event shall monitor every student of its group and submit to the Office of Examinations, a score sheet (marks card) during the last 10 days prior to the close of the even semester.
 7. The criteria for judging the performance for the specified activities/events is as given in the table hereunder.

Activity / Event	Performance Criteria					
Student / Reg. No	Attendance	Punctuality	Initiative	Leadership	Skill	Delivery

8. The Department/Centre/Office of the activity/event concerned will set the relevant parameters to measure the content of each given criterion depending on the need and application of the particular activity/event and will assess the performance of every student objectively.
9. Students must earn at least 20 Points out of 50 to get C Grade. Grading is as under

Total Score	Grade
30 and above	A
25-29	B
20-24	C
Below 20	D

INTERNATIONAL PROGRAMMES

CHRIST (Deemed to be University) offers several international programmes for students. See below for details.

MASTERS PROGRAMMES

For MBA Students

1. University of Applied Sciences, Wurzburg-Schweinfurt, Germany) Since 2008

Degree: PGDM and MBA-International Business

Duration: 2 Years [18 months in CHRIST (Deemed to be University) + 6 months in University of Applied Sciences, Wurzburg-Schweinfurt, Germany]

Diploma: PGDM awarded by CHRIST (Deemed to be University)

MBA awarded by University of Applied Sciences, Wurzburg- Schweinfurt, Germany (through transfer of credits)

Website: www.fhws.de

2. Virginia Commonwealth University (USA) Since 2010

Degree: MBA and MS in Business

Duration: 2 Years [15 months in CHRIST (Deemed to be University) (MBA) + 9 months in Virginia Commonwealth University, USA]

Degree: MBA awarded by CHRIST (Deemed to be University),

MS in Business awarded by Virginia Commonwealth University, USA (through transfer of credits)

Website: www.business.vcu.edu/christuniversity

3. Western Michigan University (USA) Since 2016

Degree : MBA and MBA

Duration : 2 Years [1 Year in CHRIST (Deemed to be University) + 1 year in Western Michigan University, USA]

Degree : MBA awarded by CHRIST (Deemed to be University),

MBA awarded by Western Michigan University, USA (through transfer of credits)

Website: www.wmich.edu

UNDERGRADUATE CREDIT TRANSFER PROGRAMMES

For BBA (Finance and International Business) students

(2 years in CHRIST (Deemed to be University) + 1 or 1.5 or 2 years in a Foreign University)

BBA (Finance and International Business) students can transfer to any of the following five partner universities of their choice. Students have 5 options:

Option 1 : IESEG (France) www.ieseg.fr

Option 2 : Sheffield Hallam University (UK) www.shu.ac.uk

Option 3 : Liverpool Hope University (UK) www.hope.ac.uk

Option 4 : Griffith University (Australia) www.griffith.edu.au

Option 5 : Western Michigan University (USA) www.wmich.edu

For BBA students

Option 1 : Sheffield Hallam University (UK) www.shu.ac.uk

Option 2 : Liverpool Hope University (UK) www.hope.ac.uk

For BBA (Tourism and Travel Management) students

Option 1 : 2 years in CHRIST (Deemed to be University) + 1 year in Sheffield Hallam University (UK)

Option 2 : 2 years in CHRIST (Deemed to be University) + 1 year in Liverpool Hope University (UK)

For BCom students

Option 1 : 2 years in CHRIST (Deemed to be University) + 1 year in Sheffield Hallam University (UK)

Option 2 : 2 years in CHRIST (Deemed to be University) + 1 year in Liverpool Hope University (UK)

For BHM students

3 years in CHRIST (Deemed to be University) + 1 year Sheffield Hallam University, (UK)

For BA students (CEP/JPEng combination)

2 years in CHRIST (Deemed to be University) + 1 year in Birmingham City University (UK)

For BA students (All combinations)

2 years in CHRIST (Deemed to be University) + 1 year in Liverpool Hope University, (UK)

For BTech students

2 years in CHRIST (Deemed to be University) + 2 years in Catholic University of America, (USA)

Note: Degree awarded by the foreign university

INTERNATIONAL SUMMER PROGRAMMES

Lille Catholic University, France

CHRIST students are offered scholarship to participate in the one month “European Summer Program” offered by Lille Catholic University, (LCU) France. The aim of this program is to give CHRIST students the opportunity to have a study abroad experience in the summer in Lille, France. Every year 2/3 students attend the summer program. The tuition fees and accommodation charges are waived for students from CHRIST.

Disney World, USA

BHM students are given opportunity to do 3 months cultural Exchange Program with Disney World, USA. The duration of the program is from June to August. The students attend the program after completion of their course at CHRIST. It is a paid internship program.

STUDY ABROAD PROGRAMMES (ONE SEMESTER)

One Semester Program in Netherlands for BHM Students

Student Exchange program –One semester with NHTV University of Applied Sciences, Netherlands

One Semester Programme in USA and France for BCom Students

Student Exchange program –One semester with IESEG School of Management, France

Student Exchange program –One semester with Baldwin Wallace University, USA

One Semester Programme in France for BA Students

Student Exchange program –One semester with Sciences Po, France

One Semester Programme in France for MTech Students

Student Exchange program –One semester with ISEP, Catholic University of Paris, France.

SHORT DURATION CUSTOMISED TRAINING PROGRAM (8-15 Days)

CHRIST offers India experience for foreign students through this training program. It is a faculty led program and requires minimum of 15 students.

Training program provides opportunity for foreign students to have academic and cultural experience in India. The experience includes a combination of classroom lectures and field visits to Industries, NGO's, Historical Sites, Hospitals, Villages, Urban Slums etc depending on the course requirements. Sightseeing tour around Bangalore and Mysore is included in the program. Cultural programs are organized by CHRIST students. Interaction between the foreign students and CHRIST students is another highlight of the program.

CHRIST takes care of the hospitality (accommodation and Meals) and airport transfers. CHRIST has hosted several international groups for the training program for the past decade.

For more information contact:

Office of International Affairs, Room No. 916, II Floor,

Auditorium Block, Hosur Road, Bengaluru-560 029 Karnataka, India

Phone: +91 080-40129432 Fax: +91 080 40129000

Email: oias@christuniversity.in

UNIVERSITY STUDIES ABROAD CONSORTIUM (USAC), USA

USAC offers affordable, academic programs at over 50 locations in 27 countries. Our authentic, non-traditional program locations are specifically chosen to allow students to immerse in the culture of another country. Combine this with high-quality academics, field trips, and internship opportunities for an unforgettable experience. You could study abroad while you are enrolled at CHRIST (Deemed to be University).

Where will you go?

Explore USAC programmes at usac.edu

Contact USAC office at CHRIST (Deemed to be University):

Coordinator

USAC Programmes

4th Floor, Christ Junior College Block

CHRIST (Deemed to be University), Hosur Road

Bengaluru 560 029

usac@christuniversity.in

Phone: 080-40129454; 40129463

CHRIST (Deemed to be University)- Liverpool Hope University

Credit Transfer Programmes

Liverpool Hope University, (UK), since 2006

Programmes are available

Year 1 and 2 at Christ University	Year 3 at Liverpool Hope University	Tuition Fee/ Fee with Overseas Scholarship/Fee with Scholarship & Early Payment Discount	Special notes
BCom with Tourism	BA (Combined Honours) Tourism	£9,000 / £8,000 / £7,000	Combined Honours only
BBA, BCom, BCom Professional	BA (Hons) Business Management	£9,000 / £8,000 / £7,000	Single Honours
BA (History, Economics, Politics)	BA (Combined Honours) International Studies	£9,000 / £8,000 / £7,000	Combined Honours
BA (History, Economics, Politics)	BA (Honours) History	£9,000 / £8,000 / £7,000	Single Honours
BA (History, Economics, Politics)	BA (Honours) Politics	£9,000 / £8,000 / £7,000	Single Honours
BA (Psychology, English, Journalism, Communicative English, Performing Arts)	BA (Honours) Media	£9,000 / £8,000 / £7,000	Single Honours
BA (All Combinations)	BA (Honours) Applied Social Science	£9,000 / £8,000 / £7,000	Single Honours

BA (All Combinations)	BA (Honours) Social Pedagogy	£9,000 / £8,000 / £7,000	Single Honours
BA (All Combinations)	BA (Honours) Social Policy	£9,000 / £8,000 / £7,000	Single Honours
BA (All English Combinations)	BA (Honours) English Language	£9,000 / £8,000 / £7,000	Single Honours
BA (All English Combinations)	BA (Honours) English Literature	£9,000 / £8,000 / £7,000	Single Honours
BA (All Psychology Combinations)	BA (Combined Honours) Criminology	£9,000 / £8,000 / £7,000	Combined Honours only

Year 1 and 2 at Christ University	Year 3 at Liverpool Hope University	Tuition Fee/Fee with Overseas Scholarship/ Fee with Scholarship & Early Payment Discount	Special notes
BA (All Psychology Combinations)	BSc (Honours) Psychology	£9,000 / £8,000 / £7,000	Single Honours/ Non-BPS
BA (All Psychology Combinations)	BSc (Honours)	£9,000 / £8,000 / £7,000	Single Honours
Bachelor of Computer Applications (BCA) / BSc (Computer Science, Maths, Electronics/ Statistics)	Sports Psychology BSc (Honours) Computing	£9,000 / £8,000 / £7,000	Single Honours

Bachelor of Computer Applications (BCA) / BSc (Computer Science, Maths, Electronics/ Statistics)	BSc (Honours) Information Technology	£9,000 / £8,000 / £7,000	Single Honours
BSc (Chemistry / Botany / Zoology / Biotechnology)	BSc (Honours) Human Biology	£9,000 / £8,000 / £7,000	Single Honours
BSc (Chemistry / Botany / Zoology / Biotechnology)	BSc (Honours) Biology	£9,000 / £8,000 / £7,000	Single Honours
BSc (Chemistry / Botany / Zoology / Biotechnology)	BSc (Honours) Health	£9,000 / £8,000 / £7,000	Combined Honoursonly
BSc (Mathematics Combinations)	BA (honours) Education Studies with Mathematical Studies	£9,000 / £8,000 / £7,000	Single Honours

Campus Accommodation

Prices for rooms at Aigburth Park and the Creative Campus for the academic year (36 weeks) range from approximately £ 3,000 to £ 4,000 for the full academic year. These prices include the Christmas and Easter holiday periods.

CHRIST (Deemed to be University) understands the limitations of compartmentalized knowledge which is not adequate enough to face the challenges of the globalized world. With a mission to prepare the students for life and not just for the acquisition of a degree, it encourages every plan that would make perfect connections with the world outside-take it as a unified whole and integrate with it, sharing its joys and sorrows. Inspired by the educational philosophy of Rousseau, Emerson, Ivan Illich, Paulo Freire, Mahatma Gandhi, Tagore and St Chavara, the University formulated this concept of Holistic Education more than eighteen years ago and included it in the curriculum, making necessary changes every year. A group of passionate teachers drawn from across the streams go through the whole process of designing the curriculum through a series of intense discussions under the broad classification of three skills: personal, interpersonal and societal. The modules for the current academic year are given below:

1. PERSONAL SKILLS

- Goal Setting
- Positive Attitude
- Managing Freedom
- Stress Management
- Accountability

2. INTERPERSONAL SKILLS

- Team Building
- Respecting institutions
- Reciprocity
- Art of Forgiving
- Accepting differences

3. SOCIETAL SKILLS

- Gender Sensitization
- Social Media and Ethics

- Civic Sense
- Respect for Life
- Global Mindedness

Classes are conducted every week both for the Undergraduate and Postgraduate students. Attendance and an online evaluation done at the end of every semester are mandatory.

CHRIST (Deemed to be University) is proud of its eco-friendly, serene and peaceful environment. Smoking is strictly prohibited. Defacing any part of the campus is treated as an offence.

Deeply committed to upholding the value systems of the University, it expects its students to conduct themselves in a worthy manner in their dress, demeanour and discipline. They must respect their teachers; greet them when they meet them in or out of the University campus. They must rise when the teacher enters the classroom, remain standing till they are directed to sit, or till the teacher takes his/her seat. When the attendance roll is called, each one must rise and answer to his/her name or registration number.

Students should be seated in their respective classrooms at the stroke of the bell. Students are expected to make use of the library during free periods. Movement of students in the corridors of the University buildings during lecture hours or sitting on the steps of the staircase or on the steps of the portico of the University is not permitted.

Students must possess their identity card, whenever they come to the University and show it to the persons concerned whenever asked for. Congregating on the road in front of the University or at the entrance of the University is to be avoided. Students must drive their vehicles in the campus at a moderate speed.

Students should maintain decorum and discipline at all times, both inside and outside the campus. Those who are guilty of serious misconduct or whose presence is detrimental to the order and discipline on the campus are liable to be expelled. Code of conduct on the campus includes safeguarding the University property, keeping the place clean and tidy and following the prescribed dress code.

Students are expected to dress formally and modestly as per the specifications of the respective departments. Male students shall wear formal trousers and shirts and female students shall wear Salwar Kameez with Duppatta. Tights, leggings, T-shirts, or any other informal clothes are not allowed in the University Campuses. Body piercing, tattooing and fancy colouring of hair is not entertained.

Only students who are on the rolls of the University and their parents shall normally be permitted to enter the University campus.

Identity Card

Every student of the University is issued an Identity Card in the form of a Smart Card in collaboration with the South Indian Bank. This will be the Identity cum ATM card, which enables a student to withdraw cash from their bank account to be opened with the South Indian Bank's CHRIST (Deemed to be University) branch. All transactions within the University campus including payment of fees and library access are possible only with this card. The student must keep the card well secured.

If this card is lost, the student should immediately notify the bank and then the Information Processing Management (IPM) at CHRIST (Deemed to be University). A new card can be obtained by applying for and paying the card replacement fee at the University office.

Every student is also issued a wearable ID card which shall be worn by all students at all times on campus. Entry into the campus/buildings/classrooms may not be permitted without the wearable ID card, with the card clearly visible.

Handing over the ID cards to others is strictly prohibited. The University will not be responsible for any loss due to inappropriate handling of the ID cards. Students are expected to carry both the ID cards with them at all times till the completion of the programme.

General Regulations

1. The working day is divided into two sessions, the forenoon session of four periods and afternoon session of two periods. Attendance is marked at the commencement of each period. Late-comers, therefore, though permitted to attend class by the teacher concerned, will not be given attendance.
2. Every student must have the prescribed laboratory records and dissecting instruments etc.
3. Use of internet by the students on the campus is expected to be for their academic enrichment.
4. Use of mobile phones inside the buildings, including corridors is strictly prohibited. If any student is found using them, they will be confiscated.
5. Tests are held periodically in every subject. Attendance-cum-progress report of every student is available at www.christuniversity.in. Parents can access it and monitor the performance of their children using the individual password given to every student. Parents can get the username and password by emailing ipm@christuniversity.in.

6. Students must not join any club or society or involve in any engagement that would interfere with their studies without the prior permission of the Director-Student Affairs.
7. Students are not permitted to play any sports or join cultural teams against CHRIST (Deemed to be University).
8. Students are forbidden to organize or attend any meeting within the University, or collect money for any purpose or circulate among the students any notice or petition of any kind or paste it on the University notice board without the written permission of the Registrar.
9. Active participation in politics is not compatible with the academic life of students and as such students are expected not to indulge in public activities, which are of a political nature.
10. Students are not permitted to make complaints in a body or present any collective petition, but are welcome to present their case, if any, either individually or through their proper representatives.
11. Students can park their four wheelers inside the University campus only on payment of the prescribed fee. Students must obtain the vehicle pass from the Office of Security and stick it on a prominent and visible point of their vehicle.
12. Students must abide by the dress code specified by the University/ Department.

Leave Regulations

1. Students must have a minimum of 85% attendance to be permitted to write the End Semester Examination (ESE). Approved leave applications will be considered only if the overall attendance is above 75% on the last working day.
2. The minimum attendance requirement as per the University norms is 85%. Students who fail to meet this required percentage of attendance shall be detained in the current semester, such students will have to repeat the semester and fulfill the required criteria to be eligible for promotion to the succeeding semester. He/she shall repeat and complete the semester before being promoted to the next semester. He/she shall apply for detention certificate from the Office of Admissions, within 15 days of the last instruction day of the semester.
3. Students who are detailed due to shortage of attendance will be considered for readmission only once during the period of their course of study at the University.
4. No student shall absent himself/herself from classes without the permission of the HoD.

5. Students who are absent from classes for two weeks or more continuously without written permission of the director, Student Affairs, will be considered to have dropped out of the University.
6. Students who need to be absent due to personal reasons shall apply with a duly filled leave application form, with signatures from the respective faculty/HoD. Planned personal leave requires prior permission from the faculty/HoD.
7. Students who are absent due to co/extra-curricular activities have to submit Co-Curricular forms, with prior approval from the concerned faculty/HoD concerned. Students will not be entertained for any activities, if the required 85% attendance is not maintained.
8. Any type of leave application (personal/co-curricular activities) has to be collected by the student. The duly filled in form along with the original leave letter, and the proof for the reasons should be submitted to the Director-Student Affairs within ten days of re-joining the classes.
9. Application for leave of absence may be rejected by the HOD/Director-Student Affairs if its genuineness is not satisfactory.

Fee Regulations

1. The fee shall be paid for the full year during the admission process
2. Mode of fee payment for new students is through online transfer or NEFT. Existing students must pay their fee through their student account.
3. Absence with or without leave from the University shall not be an excuse for non-payment of fees on the prescribed date.
4. Students are expected to pay the fee for the next higher class and to clear all their dues including fine for breakages or damages before collecting the admission ticket for the even ESE.

Cancellation and Refund Policy

The Cancellation Regulation is based on UGC Guidelines in this regard as contained in UGC (Institutions Deemed to be Universities) Regulations, 2016¹

Application form for Cancellation/Withdrawal must be made in the prescribed form duly signed by the student and the parent and must be submitted with the original fee paid receipt and other documents received from the University.

1 UGC Notification F. No. 1-3/2016(CPPPI/DU) dated 11th July 2016 read with Notification of 6th December 2016.

Refund may be considered only in respect of Academic Course Fee. No refund shall be allowed in respect of Application Fee and Admission Registration Fee.

The University in view of its strict attendance Regulation does not normally admit any student to any course after commencement of classes and hence the seats of cancelled admission shall remain unfilled at all times thereafter. Admissions to all courses will close prior to the commencement of classes.

Student seeking cancellation of admission at least 7 days prior to commencement of classes (as per the announced date) shall be eligible for refund of 100% of the Academic Course Fee subject to deduction of processing charges of 10% of the Course Fee or Rs.15000/- whichever is lower.

Student seeking cancellation of admission either up to 6 days prior to or after the commencement of classes (irrespective of whether the student attended any class or not) shall be permitted refund during the first 30 calendar days from such commencement and shall be in percentage as herein stated.

Issue of Certificates

1. Applications for Bonafide, Address proof, Date of birth, Tuition fee, No objection or Character certificates are to be made through the student's attendance log in. A fee shall be charged for every certificate. All certificates will be issued only 48 hours after the request. Duplicates will not normally be issued.
2. Degree Certificate, Transfer Certificate (TC) and Consolidated Marks Card will be issued to students who complete their programme within the normal programme period. Students who complete the programme after the normal period should apply for these certificates separately.
3. TC will not be issued to students who discontinue the programme. In such cases, an application for the TC should be made to the Office of Admissions after completing the process of cancellation/discontinuation of admission.
4. TC will not be issued if a student has any dues to the University by way of fees, fines, breakage charges, books from the library, NCC kit etc.
5. Students applying for certificates, testimonials and other documents must contact the Office of Admissions.

Academic Integrity

Any intellectual contribution and knowledge production must result from one's own efforts. Therefore, the University promotes academic integrity as an important aspect of any research-oriented activity carried out in the

University. The students must adhere to the highest academic standards in knowledge production.

All work submitted by students for evaluation must be original. Students are expected to properly acknowledge all sources of information that are not the product of their own research or thinking.

The following are the recommended citation formats:

- Humanities and Social Sciences: APA 6th ed. or Modern Language Association (MLA) 7th ed.
- Sciences and Engineering: IEEE Editorial Style Manual
- Law: Bluebook, 19th ed.
- Commerce and Management: APA 6th ed. or Harvard Referencing

Presenting an already existing idea or source as one's own or new is plagiarism.

The following constitute plagiarism in academic works:

- a. Copying from another print or electronic source without appropriate acknowledgement
- b. Presenting another person's work as one's own.
- c. Using another person's ideas terms, concepts, work without proper acknowledgement or documentation.
- d. Submitting one's own prior work without documenting and citing its prior use.

Using Meeting Halls and Auditorium

1. Students can book venues for conducting seminars, guest lectures and department events at the Main Office Reception (Block I Reception) with a letter from HoD. The equipment required should be clearly mentioned in the form.
2. The request should be made at least one week before the event; the allotments are on a first-come-first-served basis.
3. Students must use the venues only during the stipulated time as designated by the office.
4. All electric and electronic equipments are to be handled ONLY by the personnel assigned for the purpose.
5. The green rooms and auditoriums should be vacated within an hour after the programme ends.
6. Materials for the programme can be brought in only after 06:00 pm on the day prior to the event.

7. Departments are responsible for the auditorium during the hired duration. In the event of any damage occurring during the hired duration, the department concerned will be held responsible.
8. Air-conditioning in the Main Auditorium will be switched on only half an hour before the actual start of the programme.
9. Any additional requirements (audio/video/lights) should be informed to the venue-in-charge not less than one week before the programme.
10. Any additional requirements can be hired through the management-approved suppliers only.
11. Overnight stay is strictly prohibited.
12. Display of publicity material can be put up only in the specified places.
13. No material should be attached or pasted to any of the walls/surfaces/floors/surroundings within or outside the auditorium.
14. Use of mobile phones and unauthorized wireless equipment in the auditoriums is strictly prohibited and liable for confiscation in case of violation.
15. Eatables/beverages are not permitted in the auditorium foyer.
16. Explosives, crackers, inflammable liquids or fire should not be used in and around the auditorium.
17. The coordinators concerned will meet the technical staff of the auditorium two days prior to the programme with the schedule of the programme and should brief them about the logistics, for the smooth and professional conduct of it. Audio/Video clipping for the use of programme should be handed over to them well in advance for the trial run.
18. Rehearsals are not permitted in the auditorium.

Accessing the Library Account Online and Library Rules

The Library uses KOHA, an open source Integrated Library System, for its in-house activities. It allows users to search for a book Author, Title, Subject, ISBN, and keyword; review items that are checked out; determine return dates, conveniently from home or wherever internet access is possible. The library also has OPAC terminals at various locations. Information about the library is also made available through OPAC.

Library Timing

General	Monday-Saturday	08.00am- 09.00pm
Vacation	Monday-Saturday	08.00am- 05.00pm

The Library remains closed on all Sundays and Public Holidays.

Library Contact details:

Knowledge Centre:	080 – 4012 9660 9661 9445
Undergraduate Library (UG):	080 – 4012 9114
Institute of Management, Kengeri Campus:	080 4012 9840
CUFE, Kengeri Campus:	080 4012 9882
Knowledge Centre, BGR campus:	080 4012 1443
Email:	library@christuniversity.in

Code of Conduct

1. ID card is a must for all library transactions. ID cards are non-transferable.
2. Users are requested to maintain silence in the library.
3. University dress-code is applicable while visiting the library on all occasions.
4. Users should ensure that while browsing books, they replace the book according to the arrangement on the shelf. Feel free to seek staff assistance for replacing the books.
5. Users should avoid taking out several volumes of reports, journals, and books at a time.

6. The library reading area should be used only for reference and consultation of resource materials.
7. Use of mobile phone is prohibited.
8. Users should fully co-operate with the library staff. In case of any need, they should meet the Librarian.
9. Persistent defaulters of library rules will have their library services suspended.

Circulation

1. Circulation timings:
Monday-Saturday: 09.00 am- 07.00pm
2. Borrowing Facility: UG students can borrow two books, and PG students can borrow four books at a time. The reading time for the books borrowed is 14 days for UG and PG however, for all law students, the reading time is seven days only.

Issue of Books

1. Users cannot borrow copies of the same book.
2. For all final year students, issue of books stops a week before the final exams. The students have to return the overdue library books and deposit library dues if any.

Return/Renew

1. Return books on before the due dates.
2. Where the due date falls on a University holiday, the return period will be considered as extended by one day. However, users are advised to check the library notice board regularly.
3. A book may be renewed one time provided there is no reservation placed on the book. Users may reserve two different books at a time through OPAC.
4. All Library fines, if any, are to be paid through smart card.

Reference Books

1. Reference books are not for 'issue' and are to be referred inside the library.
2. Under no circumstances will reference books be issued either for classroom reading/reference or for reading outside the library.

Journals/Reports

1. Journals and reports are not for loan.
2. To refer/consult the loose parts of Journals/reports/magazines/newspapers etc., a requisition in a prescribed form is to be submitted in advance. The user must ensure the safe return of items on the same day.
3. Users must take care of the journals/reports taken for photocopying and should make sure its safe return.

Photocopy Service

- The Library photocopy service is available from 09.00 am to 08.00 pm.
- Photocopying a full book is not permitted inside the library or campus. A user can photocopy a maximum of 60 pages per book.

Institutional Membership

The library has an institutional membership with the following institute libraries. Users may request for access cards and access the libraries.

1. Bangalore University
2. British Council Library
3. DELNET services
4. ISEC Bangalore
5. INFLIBNET

Online Journals and E-books

The library has a subscription to online journals and eBooks through direct subscription and consortium. All collections have IP based access and can be accessed on the campus only.

Online databases

The library has a subscription to 18 online databases through direct subscription and through the consortium. All databases are IP based and can be accessed in the campus only.

Name of the databases	URL	Contents
JSTOR	www.jstor.org	Academic journals in Humanities, Social Sciences, and Science
EBSCO	http://search.ebscohost.com	Publication in Management and Psychology
Indiastat	www.indiastat.com	e-resource of Socio-economic data
LexisNexis	http://www.lexisnexis.com/hottopics/Inacademic/	UK-centric legal database
Westlaw India	http://login.westlawindia.com/maf/win/ext/app/toectomy?stnew=true&sttype=stdtemplate&sp=inchrui-1	Legal database on Indian and International Laws
Manupatra	www.manupatra.com	Indian-centric legal database covering cases of Supreme Court and all High Court Statutes, Notification, Circulars, etc.,
HeinOnline	www.heinonline.org	Image-based legal research database
OECD ilibrary	http://www.oecd-library.org	Online general library
Prowess	Software installed in Computer Lab	Database on Indian companies
Sage Journals	http://online.sagepub.com/	Database of Sage Journals subscribed by library

Proquest Research Library	http://search.proquest.com/pqrl/index	Database on Social Sciences, Humanities and Management
Proquest ABI/INFORM	http://search.proquest.com/pqrl/index	Database on Management
Proquest Theses and Dissertations	http://search.proquest.com/pqrl/index	Database on 1.6 million theses
IEEE Xplore	http://ieeexplore.ieee.org/Xplore/accessinfo.jsp	Digital Library of IEEE Journals
<u>ProjectMuse</u>	https://muse.jhu.edu/	e-resource on Social Science & Humanities
<u>Sage Research Methods</u>	http://methods.sagepub.com/	Research Methods and Statistics questions

Ebooks

The Library has access to ebooks from the following publishers:

1. American Chemical Society (ACS)
2. Bloomsbury Collection
3. ProQuest Ebook Central
4. Elgar Online
5. Elsevier
6. Oxford University Press Handbook
7. Oxford Scholarship Online
8. OECD ilibrary
9. Springer Engineering
10. Springer Life Science/Bioscience
11. World Scientific

The ebooks can be accessed on the campus and are downloadable chapter-wise.

The Student Welfare Office provides a platform for students to exhibit their talents and skills. It provides a forum through cultural activities for like-minded people to meet each other, exchange ideas and grow into fuller human beings. SWO conducts programmes like Darpan, Blossoms and In-bloom to search for talent and sharp minds, find and refine the sharpest minds.

Darpan, which is normally conducted at the beginning of the academic year, is a platform where the best of the best are chosen to represent CHRIST (Deemed to be University) in stage, literary and art events at State, National and International competitions.

In-bloom and Blossoms conducted in the even semester, are a national inter-institution competition and Intra/inter deanery cultural competitions respectively hosted by CHRIST (Deemed to be University) where students get the opportunity to co-ordinate, co-operate and participate in various creative events.

The student welfare office is divided into 5 wings namely

1. University Volunteer Team
2. University Cultural Team
3. University Choir
4. University Dance Team-Natyarpana
5. University Quiz Association (CUQA)

Students interested in any of the above mentioned activities can be a part of SWO. They are given training in various disciplines so they can function effectively. The volunteers assist in organizing various events and are the back-bone of the university while the cultural team participates in numerous fests bringing the University many laurels and are the face of the University in many contexts. The University Dance team and the University Choir bring life to all programmes that happen in the university. Students who are good in dancing and singing are part of these two wings of the student welfare office.

CHRIST (Deemed to be University) Quiz Association provides a platform for many students who are good in quizzing. Here a group of students come

together to organize quiz competitions in the University and also represent the University in various National and International quiz competitions. At the end of it all, there is laughter, enthusiasm and a few lives changed. And an important part of the university vision, for an individual to be nurtured in a dynamic environment, is fulfilled.

Student Council

Student Council is to promote quality in student life within and outside the University. It is a support system for the holistic development of the students and works in liaison with the General Administration and respective Centres/Departments of the University. The Student Council functions under the supervision of the Director Student-Council duly coordinated by the faculty members in charge for each deanery and report to the Vice Chancellor.

Objectives

1. To imbibe and inculcate among the students the vision, mission and core values of the University.
2. To provide constructive feedback on various aspects of campus life – academic programmes, general discipline, library facilities, maintenance of the campus and other student service facilities.
3. To suggest the means for improving the academic quality and standards and the research culture among students.
4. To suggest and implement student projects for their holistic development.
5. To identify, assess, evaluate and suggest the student perspectives in the development of Arts and Culture, Sports and Games, and other co-curricular/extra-curricular activities involving student participation.
6. To identify and suggest methods of improving student life and student conduct and discipline.
7. To assist the anti-ragging committee to remove the menace of ragging completely.
8. To assess and improve the potential for student placements and facilitate internships
9. To create and encourage an environment for healthy and effective use of student service facilities and suggest methods for its improvement.
10. To assist the student endeavours like CSA, NCC, SWO, Sports and Games Team and Peer Education Programme.

11. To help interlink students, faculty members, staff and management of the University effectively to forge a strong academic community.
12. To help establish and maintain continuous and effective interaction with the alumni of the University.
13. To help the students to keep the Christite spirit alive through various activities.

Constitution of the Council

The Student Council is constituted by representatives of students chosen from all the UG/PG Programmes of the University and is formed at two levels. The Institutional level (University level) of the Student Council will be the apex body and number of the members in the university level council may vary every academic year based on the new programmes introduced by the University. This body of the Council will also include one representative each from SWO, CSA, NCC, Peer education, CAPS, International students, Cultural Team and Sports and Games Team of the University, nominated by the Directors/Co-ordinators of these Centres or offices.

The Deanery level of the Student Council will be the supporting body constituted under each Deanery and consists of two representatives from each class of the deanery with a minimum strength of 40 students. If the number is less than 40 only one member will be represented. In case of two members representing a class one would be a Boy and other member would be a girl

The Student Council shall act as a responsible body contributing to the Vision and Mission of the University and shall neither be an association nor a bargaining agency of the students. The Vice Chancellor may dissolve the Council at his discretion at any time prior to its functional duration.

Member Nomination Procedure and Tenure

Any student fulfilling the eligibility criteria such as academic performance, percentage of attendance, participation in events and activities of the department, holistic skills and the general standing is eligible to apply for deanery council. Application form to be submitted to their respective class teachers along with a statement of purpose, a copy of the attendance and marks card of the previous semesters. The Class Teachers in consultation with HoD evaluate the statement of purpose, attendance and marks card and submit a list of four candidates to the University Council Members representing the department. The Faculty Coordinator of the Deanery shall then review the applications and interview the candidates. Based on the

personal interview and other achievements, two candidates shall be selected to represent the Deanery Council from each class

All Deanery Student Council members who fulfill the eligibility criteria in terms of academic performance and attendance and performance as a deanery council member are eligible to apply for University level council Application to be submitted to the respective faculty Coordinator along with a statement of purpose, contributions as a deanery member participation in events and activities of the deanery and a copy of the attendance and marks cards of the previous semesters. Faculty coordinator verify the application form ,academic documents and contribution as deanery members based on the log of all the Deanery Level members maintained by the outgoing University council members.All shortlisted candidates will be interviewed personally by the faculty coordinator. Based on the interview and other achievements members are selected as per the requirement for each deanery in consultation with respective HOD's and class teachers.

Normal tenure of membership is one year and is renewable based on fresh nomination. Nomination of Senior Students to the Council of the ensuing year will take place in the month of February every year (i.e. fresh nomination of the students who will be moving to the next year of study). Nominations of the students from the first year of study will take place in the month of July every year. At the end of every year the incumbent Student Council will hand over its functions to the new Student Council (for the ensuing year) on the Student Council Day.

Orientation and Training

During the first or the second weekend after the reopening of the University for the Academic Year, all the newly inducted members of all the campuses shall be given an orientation. This orientation will be for a period of two days. This shall be attended by the Coordinator and Faculty Representatives of the Council from all the Deaneries. Attendance for the orientation is compulsory and absence for the same shall impose termination of the member and a new member shall be appointed for the post unless the absentee has informed the Coordinator in prior through an email and the reason for absence is valid and approved by the Coordinator

Schedule of Meetings

The University level Student Council shall meet on a monthly basis with the Director of Student Council and faculty coordinators to discuss the proceedings of council and convey the suggestions / feedbacks to improve the quality of life in the campus. A meeting shall also be held once in a

semester with the Vice chancellor. The Vice Chancellor convenes the meeting in which the Pro Vice Chancellor, Registrar, Deans and Student Council Staff Coordinators and council members participate without fail. The Vice Chancellor may invite any other faculty/student to the meeting as he deems it necessary. The Student Council Coordinator along with the student council members from respective denary shall present the suggestions and feedback from denary level student council.

The Deanery Level Student Council shall meet at least once a month, attended by the respective faculty co-ordinator. The minutes of the meetings including the feedback/suggestions from the Deanery level must be presented at the meeting of University Level Council by the representative student member.

Attendance for the meetings is compulsory and absence for the same for two consecutive times without prior information and valid reasons shall impose termination of the member and a new member shall be appointed for the post

Policy regarding students with special needs

In keeping with the Vision of the institution, CHRIST (Deemed to be University) admits students with special needs for its various academic programmes and strives to provide and promote meaningful access to educational opportunities. The University promotes the maintenance of a campus environment that is conducive to students with special needs.

The University gives need-based fee concessions to students with special needs.

The care of the students with special needs is the responsibility of all the faculty members, students and other staff. However, the counsellors in coordination with the Centre for Social Action (CSA) will provide necessary support to these students.

The University follows alternative pattern of evaluation for students with spastic/speech disorders/disabilities. A note on this may be found in the section on examinations of the Handbook.

REGULATION FOR PREVENTION AND CONTROL OF RAGGING

10

CHRIST to be a Ragging-Free Institution

Ragging in all its forms shall be totally banned in this institution including its departments, constituent units, all its premises (academic, residential, sports, kiosks, cafeteria and the like) whether located within the campus or outside and in all means of transportation of students whether public or private. The institution shall take strict action including but not limited to criminal proceedings and/or cancellation of admission against those found guilty of ragging or abetting ragging and the burden of proof shall lie on the perpetrator of alleged ragging and not on the victim. An offence of ragging may be charged either on a written complaint by the affected or on independent findings of the Anti-ragging Squad. The University is bound by the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

For the Purpose of this Regulation, we understand ragging as 'Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or are likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student'.

Punishment for Ragging

Depending on the nature and gravity of the offence as established by the Anti-ragging Committee of the University, those found guilty of ragging shall be liable for any one or more of the following punishment. The decision of the Anti-ragging Committee shall be final and binding.

1. Cancellation of admission.
2. Suspension from attending classes.
3. Withholding/withdrawing of scholarship/fee concession and other benefits.

4. Being debarred from sitting in any test/examination or other revaluation process.
5. Withholding results.
6. Being debarred from representing the University in any fest, sports or other such events.
7. Suspension/expulsion from the hostel.
8. Rustication from the University for a period up to four semesters.
9. Expulsion from the University and consequent debarring from admission to any other institution.
10. Fine of Rs. 25,000/-
11. In the case of offences of very serious/grievous nature, referring the case to the police, in addition to any other punishment.
12. Collective punishment where the offence is committed collectively by a group or by a class making it difficult or not possible to identify specific persons.

Lodging of Complaint by the Affected

Every bonafide student of CHRIST shall have a safe environment of study without any fear of ragging and the University assures prompt action against any such wrong doings. It shall be the duty of every student to report any act in abetment of ragging, however small it may be to assist the authorities to maintain a ragging free campus environment. Wilful non-reporting of awareness of ragging incidents is also punishable. Any student affected by or subjected to ragging must lodge a written complaint in person to the Director of Student-Affairs within three working days of the incident duly citing the date, time and place of the incident, name and details of the student/s involved and the nature/act of ragging. Where the affected student is not able to present the complaint in person for any reason, it may be lodged by the parent. In addition, the student must, as soon as possible after the incident, bring the same to the notice of the Head of the Department who shall get the same recorded in a Register maintained for the purpose. The Director of Student-Affairs shall refer the matter to the Anti-ragging Squad for investigation and appropriate action.

Anti-Ragging Student Mentoring Group

Every class shall have an Anti-ragging Student Mentoring Group consisting of 10 students including the class representatives who under the supervision of the class teacher shall have anti ragging mentoring activities at least once in a month. These activities may be in the form of discussions, debates or case

studies to enable proper sensitization of the evil. The Mentoring Group must also monitor the activities of their class students against ragging tendencies and report the same to the class teacher.

Administrative Authorities

i. Anti-ragging Committee

- a) The Anti-ragging Committee shall be headed by the Vice Chancellor and shall include the Registrar, the Director of Student-Affairs, the Counselling Coordinator, the Deans, two students (one junior and one senior) and two parents.
- b) The Anti-ragging Committee shall consider the recommendations of the Anti-ragging Squad and take appropriate decisions including spelling out suitable punishments to those found guilty. The decision of the Anti-ragging Committee shall be final and binding.
- c) The Vice Chancellor of the University shall be the Appellate Authority for any decision of the Committee and shall have the right to initiate suo moto action against any one allegedly involved in ragging and/or its abetment.

ii. Anti-ragging Squad

- a) The Anti-ragging Squad shall be headed by the Director of Student-Affairs and shall include three senior faculty members of each Deanery, three senior administrative staff, wardens of all hostels, three senior security persons and six members of the Student Council nominated by the SWO.
- b) The Squad will have vigil, oversight and patrolling functions. It shall be active at all times and shall be empowered to inspect places of potential ragging and to make surprise raids on hostels and other locations.

iii. Monitoring by Head of the Department

The Head/Coordinator of every academic department shall maintain a register in the prescribed format to record complaints of ragging received. The contents of the register must be brought to the attention of the faculty members of the department in the weekly meetings. The extract of the register must be sent to the Dean and also to the Director of Student-Affairs every Friday of the week during the first semester of every academic year of two semesters, and on the last Friday of every month during the subsequent semester.

REGULATION FOR PREVENTION, PROHIBITION AND REDRESSAL OF SEXUAL HARASSMENT

Policy:

The University shall have a zero tolerance policy towards sexual harassment and shall provide for timely and adequate compliance of the directions in this regard contained in the UGC Regulation.

Regulation

1. Applicability and Commencement:

This Regulation shall apply to all Students, Employees (irrespective of their Tenure, Position, Designation or Gender) and Visitors (in whatever capacity) of the University in all its Campuses /work places and shall come in to effect retrospectively from June 2015.

2. Definition

In this Regulation unless the context otherwise requires, all the terms specified or contemplated herein shall have the same meaning and interpretation of such term/s as contained in Section 2 of the UGC Regulation except where differently specified. For immediate reference, definition of certain important terms is reproduced in the Schedule hereto.

3. Authorities

In order to ensure effective administration of the objectives of the Regulation, the University shall have the following Authorities duly constituted with the approval of the Vice Chancellor.

a) Internal Complaints Committee (ICC)

1. The Internal Complaints Committee shall be the primary authority responsible for dealing with and to adjudicate on any complaint / grievance in the nature of sexual harassment and shall function with full autonomy with power to make recommendations and/or to pass punitive orders in accordance with this Regulation.

b) Internal Complaints Appellate Committee (ICAC)

1. There shall be constituted an Internal Complaints Appellate Committee chaired by the Vice Chancellor or his nominee to dispose of any appeal by either of the parties involved against the findings /recommendations/ orders of the ICC.

2. No appeal shall be considered unless received within 15 days of the communication of the decision of the ICC to the concerned Party/ Parties.

4. **Complaint of Sexual Harassment and Enquiry Procedure**

1. **Complaint Procedure**

- a. An aggrieved person is required to submit a duly signed written complaint to the ICC as early as possible after the grieving incident but not later than three months from the date of the incident and in case of a series of incidents within the similar time frame from the date of second such incident.
 - i. Provided that where such complaint cannot be made in writing, the Presiding Officer or any Member of the ICC shall render all reasonable assistance to the person for making the complaint in writing.
 - ii. Provided further that the ICC may, for the reasons to be recorded in writing, extend the time limit not exceeding one month, if it is satisfied that the circumstances were such which prevented the person from filing a complaint within the specified period.
- b. Any unreasonable delay in reporting the incident will be considered by the ICC as a failure on the part of aggrieved in determining the grievousness of the complained grievance and/or the intent of the aggrieved.
- c. Friends, relatives, Colleagues, Co-students, Psychologist, or any other associate of the victim may file the complaint in situations where the aggrieved person is unable to make a complaint on account of physical or mental incapacity or death.
- d. In the absence of immediate availability of any of the members of the ICC the complaint by the student may be notified through the Counsellor concerned or the Head of the Department and by any other person through the Dean or Director concerned who shall immediately forward the same to the ICC without recording any comment or opinion. The date of such notification shall be deemed to be the date of submission of the complaint to the ICC.

2. **ICC Enquiry Procedure**

- a. The ICC upon receipt of the Complaint shall get the same scrutinised by reference to a Select Committee of Members of ICC specifically constituted by the Presiding Officer. The Select Committee within 7 working days of such reference shall examine and report on the Complaint to the Presiding Officer with regard to its veracity, if needed

by summoning the Complainant and/or by making independent preliminary enquiries. The Select Committee in its Report shall clearly state the reason/s that has lead to its decision on the veracity of the Complaint. The independent enquiry referred to may include examining evidences from CCTV Cameras installed by the University and the opinion about the general behavioural traits of the complainant/offender from discrete sources.

- b. The Presiding Officer on the basis of the report of the Select Committee, if the Complaint is to be further enquired, shall as soon as possible send Notice to the Respondent with a copy of the Complaint seeking his/her appearance before the ICC along with his/her response in writing on a specified date which shall not be earlier than 7 working days from date of the Notice. Notice will also be sent to the Complainant for his/her presence on the specified date. If the case needs urgent attention the Notice period may be reduced at the discretion of the Presiding Officer.
- c. If the Select Committee is not convinced of the veracity of the complaint and has so reported, the Presiding Officer shall as soon as possible send Notice to the Complainant with a copy of the Report of the Select Committee seeking his/her appearance before the ICC along with his/her response in writing on a specified date which shall not be earlier than 7 working days from date of the Notice. If the case needs urgent attention the Notice period may be reduced at the discretion of the Presiding Officer.
- d. Enquiry/Hearing by the ICC shall be conducted dispassionately by following normal judicial practices and if warranted the Parties may be allowed to produce documentary evidences/witnesses in support of his/her claim or defence as the case may be. However either Party shall not be allowed to be represented by any third party including an Advocate.
- e. The ICC may hear and/or cross examine the Parties either independently or in joint presence as may be deemed fit by the Presiding Officer.
- f. If the Respondent does not appear on the specified date of Hearing the ICC may post the Hearing to the same day of the subsequent week and if the Respondent once again fails to appear, the ICC may proceed to decide the Case on Ex-Parte basis.
- g. Either Party on appearance if seeks time to defend his/her case, he/she may be allowed time up to not more than 7 days at a time and no such extension of time shall be permitted more than twice.
- h. If the Party does not appear on such extended dates the ICC may proceed to decide the Case on Ex-Parte basis against such Party.

- i. The ICC shall complete the enquiry proceedings within a maximum period of 45 days from the date of receipt of the Complaint and within the next 7 working days shall submit its report with recommendations to the Vice Chancellor with copy to both the Parties to the Complaint.
- j. The Vice Chancellor shall cause to act on the recommendation of the ICC on expiry of 15 days from its receipt unless an Appeal against the same is filed as per this Regulation.
- k. At any time prior to or during the enquiry process the Aggrieved (Complainant) may seek conciliation of the matter in which case the ICC may facilitate such resolution of the complaint by conciliation between the Parties and on the basis of documented reconciliation signed by the Parties, all the enquiry proceedings of the ICC shall be dropped.
 - i. Provided that no such conciliation shall be encouraged in consideration to any monetary payment
 - ii. Provided further that notwithstanding such conciliation if the ICC is of the opinion that the conduct of the employee or the student (as respondent) as the case may be is a serious misconduct/act of indiscipline under the Code of Conduct and Ethics/Disciplinary Rules prescribed by the University it may recommend for appropriate punitive action under Clause 6 (a) or 6 (b) of this Regulation or the Vice Chancellor may suo moto take such action. Any such action taken shall be independent of this Regulation and there shall be no Appeal allowed.

5. Frivolous Complaint

If any Complaint filed under this Regulation on its scrutiny/independent enquiry is found to be false, untrue or malicious by the Select Committee and is so concluded by the ICC based on its enquiry proceedings the Complainant shall be liable to be punished as if the offence was perpetrated by the Complainant and shall be in accordance with Clause 6 of this Regulation.

- i. Provided that mere inability to substantiate a complaint or provide adequate proof thereof shall not by itself be sufficient reason for concluding the complaint as frivolous.
- ii. Provided further that malicious intent of the Complainant must be substantiated by appropriate supporting evidences.

6. Punishment and compensation:

- a. Any employee of the University found guilty of sexual harassment shall be punished in accordance with the Employment Regulations and the prescribed Code of Conduct.

- b. Where the respondent student is found guilty of sexual harassment, depending on the severity of the offence ICC shall recommend/ award any one or more of the following punishments.
 - i. Withhold the student privileges such as access to the library, auditoria, halls of residence, vehicle parking, scholarships, fee concession, and identity card.
 - ii. Suspend or restrict entry into the campus for a specific period.
 - iii. Award reformatory punishments like mandatory counselling and/ or community services.
 - iv. Debar from writing the Semester Examination.
 - v. Expel and strike off name from the rolls of the institution, including denial of readmission, if the offence so warrants.
- c. In the following circumstances and on that basis the aggrieved may be entitled for monetary compensation as may be appropriately determined and recommended by the ICC subject to approval of the Vice Chancellor. The compensation so payable shall be recovered from the offender.
 - i. Mental trauma, pain, suffering and distress caused to the aggrieved person.
 - ii. Loss of career opportunity due to the incident of sexual harassment.
 - iii. Medical expenses incurred by the victim for physical, psychiatric treatment.

7. Confidentiality Responsibility of ICC

- i. With reference to any complaint enquired in to by the ICC under this Regulation, it shall ensure that the identities as well as the complaint details of the aggrieved party or the offender shall be kept strictly confidential by every member of the ICC and shall never be kept in the public domain either during or after the process of the enquiry.
- ii. As provided in Section 16 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 no personal or other information with regard to any complaint received and enquired and/or disposed of by the ICC shall be furnished or shared under the Right to Information Act 2005.

8. General Provisions

These General Provisions shall apply to this Regulation in entirety irrespective of whether or not it has been specifically stated under its different Clauses or under other relevant Regulations of the University

- a. Sexual Harassment shall be a deemed misconduct of any employee or visitor of the University and if proved appropriate punitive action shall be initiated against the perpetrator.
- b. Sexual Harassment by any student shall be a deemed violation of disciplinary Rules of the University and if proved appropriate punitive action shall be initiated against the perpetrator.
- c. All Academic and Administration heads of the University located in all its workplaces shall be accountable for the compliance of this Regulation.
- d. All communications and Notices under this Regulation shall be served at the address of the recipient as registered with the University and except for filing of complaint by the aggrieved Party electronic communication from and to the registered email address shall be a recognised mode.
- e. Document or Documentation referred to in Clauses 2 (k), 3(a)(7), 3(b)(6) and 9(i) shall include Minutes of Meetings, Record of Complaints and Disposals, Reports/Orders of the ICC, Minutes of Meetings, Minutes of Conciliation, Reports of ICAC, Annual Reports to UGC and any other document as may be specified. All the said documents shall be prepared in specified formats and shall be kept as 'classified' in the custody of the Presiding Officer and shall be accessible only to authorised persons.
- f. If the Aggrieved person opts to file the complaint directly to the State Machinery of Police prior to or after referring the matter to the ICC, no proceedings under this Regulation shall be pursued except that the University at its discretion may exercise its right as specified in Proviso (ii) of Clause 2(k). The ICC in such a case shall be authorised to share in confidence all related information concerning the complaint to the Police without any prior or later reference to the Aggrieved or the Offender.
- g. Any matter concerning the subject of this Regulation not specifically stated herein shall be guided/ governed by the relevant provisions as contained in the UGC Regulation.

Schedule of Definitions of Important Terms

1. '**Campus**' means the location or the land on which the University and its related institutional facilities like libraries, laboratories, lecture halls, residences, halls, toilets, student centres, hostels, dining halls, stadiums, parking areas, parks-like settings and other amenities like health centres, canteens, Bank counters, etc., are situated and also includes extended campus and covers within its scope places visited as a student of the University including transportation provided for the

purpose of commuting to and from the institution, the locations outside the institution on field trips, internships, study tours, excursions, short-term placements, places used for camps, cultural festivals, sports meets and such other activities where a person is participating in the capacity of an employee or a student of the University.

2. **'Employee'** for the purpose of this Regulation shall mean person as defined in the UGC Regulation and also include any visitor to the University as Research Supervisor, Consultant, Auditor, Audit Assistants, or for any other purpose whether employed or not.
3. **'Sexual Harassment'** means:
 - (i) An unwanted conduct with sexual undertones if it occurs or which is persistent and which demeans, humiliates or creates a hostile and intimidating environment or is calculated to induce submission by actual or threatened adverse consequences and includes any one or more or all of the following unwelcome acts or behaviour (whether directly or by implication), namely:
 - (a) any unwelcome physical, verbal or non verbal conduct of sexual nature;
 - (b) demand or request for sexual favours;
 - (c) making sexually coloured remarks
 - (d) physical contact and advances; or
 - (e) showing pornography
 - (ii) any one (or more than one or all) of the following circumstances, if it occurs or is present in relation or connected with any behaviour that has explicit or implicit sexual undertones-
 - (a) implied or explicit promise of preferential treatment as quid pro quo for sexual favours;
 - (b) implied or explicit threat of detrimental treatment in the conduct of work;
 - (c) implied or explicit threat about the present or future status of the person concerned;
 - (d) creating an intimidating offensive or hostile learning environment;
 - (e) humiliating treatment likely to affect the health, safety dignity or physical integrity of the person concerned.
4. **'University Community'** shall mean and include all its employees as defined including casual, part-time contracted or full time, its Service Providers and its Associated persons such as external members of in the Board of Studies, Academic Council and Board of Management.

5. **‘Victimisation’** means any unfavourable treatment meted out to a person with an implicit or explicit intention to obtain sexual favour.
6. **‘Workplace’** means the Campus or Campuses of the University including-
 - (a) Any department, organisation, undertaking, establishment, enterprise, institution, office, branch or unit which is established, owned, controlled or wholly or substantially financed by funds provided directly or indirectly by the University
 - (b) Any sports institute, stadium, sports complex or competition or games venue, whether residential or not used for training, sports or other activities relating thereof in the University
 - (c) Any place visited by the employee or student arising out of or during the course of employment or study including transportation provided by the University for undertaking such journey for study in the University

FEE CONCESSION: For Continuing Students of Undergraduate and Postgraduate Programmes

CHRIST (Deemed to be University) supports deserving students from economically backward families by extending fee concession for their studies. The fee concession is granted on the basis of request from the student and parent/guardian. The amount of concession allowed will depend on the social-economic background of the student, attendance and academic performance in previous semester(s). The following rules and procedure will apply in this regard.

1. Fee Concession is generally not available for self-financing programmes like BEd, BHM, BTech, BArch, BBA, BCA, BCom (Professional/ International Finance / Honours), MBA, MCom, MSc, MCA, BA LLB, BBA LLB, MTech, MA (Media & Communication Studies), MA (International Studies). However, exceptional cases may be considered.
2. Students who desire to avail fee concession must apply in the prescribed form. The application form will be available in the student login at specified period. Filled forms should be submitted to the HoD/Coordinator of the department concerned. In the case of BSc/BA students of triple majors, the respective HOD/Coordinator is in-charge.
3. All aspects of the application form must be correctly and properly filled. All the documents including the copies of the marks card of the previous semester(s) /attendance should be attached. Incomplete or incorrect forms will be rejected.
4. Students are expected to show integrity and sincerity in reporting data furnished in the application form.
5. Once the last date for submission of the application by the students to the class teacher/HoD is announced, no application form will be received after the prescribed date/time.
6. Mere submission of the application does not mean that the fee concession will be granted. Students must, therefore, be ready to make fee payment in full within the due date specified.
7. The Committee of Deans and the Chief Finance Officer shall meet to decide on the application. If needed the students may be required to be

present before the Committee and hence the students who apply must be necessarily available in the University during the said days.

8. Centre for Educational Sustainability and Development (CESD) which is located in I Floor (Room No 122), Innovation Centre, Block IV - Main Campus will inform the eligible students who have been granted the fee concession on dates fixed along with further details.
9. On the basis of the decision taken on Fee Concession, a 'Fee Concession Voucher' will be issued to the student through Centre for Educational Sustainability and Development (CESD).
10. The student must present the 'Fee Concession Voucher' to Office of Accounts, Central Block and obtain the revised demand slip for balance payable amount. Failure to pay fee on or before the due date, the 'Fee Concession Voucher' will not be valid.

SCHOLARSHIPS

CHRIST (Deemed to be University) offers scholarships to encourage outstanding performers in academics and extra/co-curricular activities.

Eligibility

BA/BSc/BCom/BBA/MCA programme - Student pursuing 4th semester

BHM/BTech programme - Student pursuing 4th & 6th semester

BA LLB/BBA LLB/ BArch programme - Student pursuing 4th, 6th & 8th semester

All final year (Undergraduate and Postgraduate programmes)

- **Merit Scholarship:**

A student with a brilliant academic record (having secured first class in all the previous semesters and 70% aggregate, with a minimum of 85% attendance) is eligible to apply. The scholarship per student can vary between Rs.3000 to Rs.10000 for the eligible students in each class.

- **Scholarships for students who excel in sports, co-curricular and extra-curricular activities:**

A student with a good academic record (without any arrears) and satisfy the attendance requirements of 85% and who is actively associated with CSA / NCC / ACC / SWO / CAPS / SPORTS or Department related activities of the University or represented the University outside and has sufficient proof to support his/her application is eligible. Only prize-winning certificates are to be enclosed. The scholarship per student can vary between Rs.2000 to Rs.10000 for participation in either national level, state level or regional level (inter-collegiate or inter-university) activities.

Eligible students must submit the filled-in application form (the application form will be available in the student login at specified period) to respective directors/coordinators on or before the date specified.

Centre for Educational Sustainability and Development (CESD) will inform the eligible students who have been granted the scholarship on a specified date along with further details.

1. Alumni Association

CHRIST (Deemed to be University) has a dynamic alumni association that represents the voice of all graduates working in partnership with the University to realize our mission (Its aim is to create a strong, worldwide fully interactive community for our alumni). Our global commitment is to enhance the growth of the University by providing a wide range of resources and opportunities. The Association provides opportunities for alumni to meet each other and participate in social activities and business undertaking. It also focuses on academics by conducting intellectually stimulating talks and lectures from distinguished speakers. It lends a helping hand through placement services and enables the students embark on an appropriate career.

Every year the association organizes a series of events. To mention a few - the family get-together of the alumni on 26 January, the annual fun fiesta event in July, annual general body meet - on the third Sunday of October, where elections are held for the office bearers, annual free medial camp for students and staff in the month of December. Besides this, the association organizes monthly meetings, social welfare activities. It has instituted scholarships for deserving students from all sections of society. The Association holds regular functions to honour senior/retired staff/faculty/officials on the recommendation of the management.

Alumni Chapters: The Alumni Association is supported by 23 Chapters across various disciplines. A Chapter is led by the chapter President with members and faculty coordinator. Major activities include:

- Arranging guest lectures, seminars, career-oriented programme etc
- Popularizing their disciplines among the students
- Placement/Internship support
- Extending support for organizing intra and intercollegiate festivals in the campus through sponsorship, eminent speakers, judging etc
- Support child sponsorship programme, scholarship, community based programme etc.

Location: I Floor, Centre for Innovation, IV Block, Main Campus, Ph: 40129748

2. Centre for Academic and Professional Support (CAPS)

Centre for Academic and Professional Support (CAPS) is an initiative that attempts to bridge the gap between classroom-based theoretical learning and career-based practical knowledge. The Centre focuses on providing resources and support for holistic academic and professional development, across all disciplines. This way, CAPS supports students, faculty members, researchers and the community at large.

CAPS has segmented its outreach into five major wings through which they facilitate learning and professional development. They are -

1. COWL (Christ Online Writing Lab) – is a virtual platform that provides Christites with an abundance of resources and opportunities for self-learning at their own pace through E Learning modules.
2. CLASS (CAPS Learning and Sharing Sessions) aims to impart academic and professional skills to make Christites more adept and employable by offering interactive workshops and training sessions conducted by the student trainers.
3. CHAL (CAPS Hut for Augmented Learning) is the blended learning wing of CAPS which organises events that bring in experts from various industries to enhance group learning.
4. CEWS (CAPS English and Writing Support) is a one-stop shop that offers personalised consultations and mentoring on academic and professional competencies to ensure a high standard of learning.
5. CAW (CAPS Assessment Wing) conducts psychometric tests to help Christites gain a better understanding of their strengths and aptitudes in order to equip them with essential skills needed for their future career.

CAPS offers numerous options for learning and serving by providing volunteering and internship opportunities to students and faculty within CHRIST, as well as outside. With a motto of *optimising learning and harnessing expertise*, CAPS channelises existing resources within CHRIST for sustainable all-round development.

Location: #910, IX Floor, Central Block, Main Campus; Ph: 40129728

3. Centre for Advanced Research & Training (CART)

Centre for Advanced Research and Training is one of the active wings of Innovation Centre. The Centre is conceived to be an active network of experts cutting across different disciplines engaging in pure and applied research. This is a platform where they can come together to offer effective

mentoring to researchers, help them evolve academically by answering substantive questions and acquire cutting edge research methods. This will further enhance academic development through knowledge creation, meet industry requirements by offering consultancy services and promote societal development through knowledge dissemination.

IV Floor, PU Block, Main Campus, Ph: 40129444

4. Centre for Concept Design

The Centre for Concept Design (CCD) validates all content that goes from the University to the public. This could be in the form of notices, brochures, newsletters, certificates, magazines, print and electronic advertisements. The Centre supports the various departments of the University in making high definition innovative audio and video learning resources through the Green View Studio located on X floor, Central Block. The Centre is involved in developing the Open Elective Courses offered by the various departments of the University as e-learning sessions. CCD brings out the University Annual Magazine-*Christite* and promotional campaigns of the University and its various offices and Centres.

Throughout the academic year teachers are trained and supported by the Green View Studio of CCD in Pre-production, production and post-production of their digital sessions.

X Floor, Central Block, Main Campus, and Ph: 40129280

5. Centre for Counselling and Health Services

The Centre, with fulltime professional counsellors and a medical team, works towards supporting the holistic development of all Christites. The Counselling Centre facilitates the development of remedial systems for students whose declining motivational factors may have kept them away from achieving their full potential.

The counsellors are always available to students who are free to approach them at any time, be it for academic or personal counselling. The Centre also concentrates on students who do not perform well in their exams and are irregular to class. The Centre is open from 9.00 am to 4.00 pm on weekdays and 9.00 am to 12.30 pm on Saturdays. The objective of the Centre is to provide counselling and basic health services in an accessible and student focused environment, keeping in mind the unique needs of the student community.

Role of the Centre

Guidance and Counselling in CHRIST (Deemed to be University) is a professional activity based on certain well-accepted principles. The Centre aims to help students make proper adjustments for improved academic pursuit and quality of life. The counsellors motivate and support the students to regularly attend classes and systematically prepare for exams.

Activities

1. **Admission Counselling:** This is an interactive process through which new students and their parents or guardians are oriented to the campus culture and academic practices followed by the University.
2. **Personal Counselling:** Counselling is offered in an unconditional, non-judgmental and confidential manner to students who walk in to seek help with personal or academic difficulties. Guidance is also provided to improve academic performance by reviewing study techniques and time management practices. The Centre also serves as a channel for student grievances. Parents are free to contact the counsellors with regard to any concerns they may have about their wards.
3. **Psycho-Educative Sessions:** The Centre organizes psycho-educative sessions for all the first year undergraduate students in order to empower young adults with accurate information on various topics of concern, such as, addictions, managing relationships, reproductive health and personal safety.
4. **Peer Education System:** Through the Peer Education System, the Centre trains student volunteers from second year undergraduate programmes to assist young people who need guidance in reproductive health, managing relationships, dealing with addictions, etc. Peer educators also conduct sessions in their own classes on these relevant topics. In recognition of their work, peer educators are awarded two credits and a letter of appreciation.
5. **Parent Faculty meetings:** CHRIST (Deemed to be University), acknowledging the role of parents in the education of their children, values the suggestions and concerns of the parent body. The Centre, on its part, is instrumental in organising formal meetings between the senior management and a comprehensive representation of parents. The first meeting is held in the month of September to discuss academic concerns while a second meeting is held in the month of March to discuss academic and general matters.

Health Services

A medical practitioner is available at the Health Centre Room No 119, I Floor, Central Block, for consultation throughout the week. There are also two nurses available at the Health Clinics – II Block, II Floor, and Ground Floor, Block III as a part of the Health Services team. The Health Services team also organizes various Health Awareness Programmes periodically, on current relevant health issues.

Location: II Floor, II Block, Main Campus, Ph: 40129189; Kengeri Campus: Ph: 40129838; BGR Campus: 46551328/1329

6. Centre for Digital Innovation (CDI)

Centre for Digital Innovation (CDI), a constituent of Innovation Centre, envisages promoting innovation in the field of Information Technology. CDI is committed to deliver technology solutions with the essence of uniqueness and innovational quality for social good. It partners with industry and academia to achieve its goals and uses its state of art facilities to involve teachers and students in its activities. It promotes entrepreneurship and Ideation through its champion programme named “Inno-ACES”. This programme is designed to help in Analyzing Problems, Creating Ideas and Engineering Solutions. The promising solutions would be selected for incubation. It is open to all students and staff of CHRIST (Deemed to be University) irrespective of their area of ideas.

I Floor, Centre for Innovation, IV Block, Main Campus, Ph: 40129477

7. Centre for Education Beyond Curriculum (CEDBEC)

Started in the year 1995 with the aim of streamlining all the extra and co-curricular activities, the Centre for Education Beyond Curriculum (CEDBEC) went much beyond its scope to create a platform for the educationists in the country and beyond to initiate dialogues on all aspects of higher education ranging from leadership to digital learning. CEDBEC is well known in the higher education circle and has organized several programmes involving Chancellors, Vice Chancellors, Educational Philosophers, Corporate Executives, Entrepreneurs, Social Activists, Deans, Librarians, Administrators and Teachers.

Location: IV Floor, PU Block, Main Campus, Ph: 40129450

8. Centre for Educational Sustainability and Development (CESD)

The Centre associates with academicians, research scholars, alumni, voluntary organizations, corporate and government departments interested

in developing sustainable model towards education. The centre is an intermediary or point of reference for various stakeholders of University. The three fold objectives of the Centre are:

- Mobilising the investments for research and publication, faculty development and student scholarship
- Promotion of various departments and centres of the University as a unified Body of Knowledge.
- Identification and execution of consulting projects involving faculty, students and alumni

These objectives are concerned with respect to education, health care, community development, employee engagement and livelihood. The Centre would be channelising the educational scholarships for the students from the priority class within the University. Research projects based on the industry requirements and workshops in association with professional bodies are visualized by the Centre.

Location: I Floor, Centre for Innovation, IV Block, Main Campus, Ph: 40129748

9. Centre for Placements and Career Guidance

The Centre for Placement and Career Guidance facilitates students to explore the world of employment. The Placement Centre takes initiatives to explore new career avenues for undergraduates and postgraduates through visits to new companies and unexplored sectors. The Placement Centre focuses on the professional development of students and trains them to get an entry into a career of their choice. The Placement Centre also helps students in career planning through career counselling where they get an insight about themselves in terms of their interests, aptitudes and abilities.

Campus recruitments are organized between September and March. The recruitment process usually starts with a pre-placement talk in which the organization gives the students information on the job profile, CTC, location etc. It is followed by the selection process, i.e. written test/ group discussion/ personal interviews etc. Student placement representatives from each class are also present to provide assistance throughout the recruitment process.

History: Started in the year 1997, specialized placement centres have developed over time to make the recruitment process more effective and efficient. During the past 15 years; students have been placed in various reputed organisations.

Objective: The objective of the Placement Centre is to assist students in their job seeking process and employers in their selection processes.

Organisational Structure

1. The Centre for Placements and Career Guidance is headed by the Director- Student Services.
2. The Placement Co-ordinators of specialized placement cells of the centre report to the Director-Student Services.
3. Student Placement Representatives are appointed by the respective HoDs/Academic Co-ordinators from every class. The Student Placement Representatives act as mediators who exchange information between the Placement Centre and the students with regard to placement-related activities.
4. The Placement Co-ordinator acts as the point of contact between the recruiting Organizations and the University for placement-related activities.

Functions of Placement Centre

1. Create awareness about career opportunities and career guidance.
2. Invite firms/organizations for campus recruitment.
3. Co-ordinate training sessions to help students prepare for interviews.
4. Co-ordinate with various departments of the University with regard to placement activities.
5. Delegate work to placement representatives from each class.
6. Students may contact the placement co-ordinator for necessary advice or assistance.
7. The Placement Office acts as an information centre for job openings in various organisations.

Placement Process

1. Student registration online – KnowledgePro (KP)
2. Meetings with student Placement Representatives to plan for campus drives and understand student needs and expectations
3. Invitation to organizations to conduct campus placements.
4. Update organizations on profiles of students including academic performance, skill sets etc.
5. Information to students on the profiles of visiting organisations, job profiles, location, eligibility criteria, compensation offered etc.
6. Arrangements for smooth facilitation of campus recruitment drives.
7. Pre-placement presentation/talk to students by organizations.

8. Recruitment process consisting of written test, group discussions and interviews.
9. Announcement of selected list/issue of offer letters.
10. Follow up on the date of joining.

Training and Development

Training for the final year students of various programmes are conducted in the areas of soft skills, personality development and logical reasoning. Some of the reputed MNCs have also been actively involved in training and related activities apart from recruiting the final year students. Many of the students have benefitted from such programmes especially on interview skills, effective communication skills, corporate etiquette, creating personal impact, working effectively in teams and presentation skills.

General Instructions for Campus Placements

1. Students studying in final year undergraduate and postgraduate courses wishing to be considered for programmes of the placement services should register online (KnowledgePro) in the prescribed format.
2. Registered students who are permitted by the respective Deans or HODs in terms of attendance or discipline only would be allowed for the placement process.
3. Students should carry at least 2 copies of their CVs and Marks Cards in a folder along with 3 passport size photographs and ID cards for the process.
4. Students should be in time for the placement process, and latecomers will not be entertained.
5. Dress code for the process is formal.
6. Leaving in between the process is not encouraged except that a student has the option not to take part in the process after the initial presentation is made by the company/organization.
7. Once a student is selected by an organization, as a rule he/she will not be allowed for further attempts in other organizations. Students are expected not to violate the same.
8. Registered students are expected to stay in touch with their respective class Student Placement Representative on a regular basis. The Student Placement Representative will in turn report to the Placement Officer or Faculty Placement Co-ordinator.

9. Registered students are also expected to refer to the Placement Office notice boards. Students may also refer to their KP login page as well, University website, Placements and Career Guidance section.
10. Registered students called for campus selection process should make a serious attempt to secure the job offers and should not take the selection process casually. Rejection of pre-placement offer letters by the student is not encouraged and is viewed seriously.

Location: (UG Programmes) - Ground Floor, I Block, Ph: 40129125;
(PG Programmes) - I Floor, Central Block, Ph: 40129760;
(MBA Programmes) - III Floor, Central Block, Ph: 40129590;
Kengeri Campus: 40129851

10. Centre for Publications

The Centre for Publications publishes books, journals and conference proceedings that are specialized in academic subjects to communicate the development in respective fields through latest hypotheses and research results to the academic community. One of the key functions of the Centre is to develop a system that facilitates the sharing of knowledge and expand research networks.

The Centre is dedicated to the global dissemination of information that enables academicians to acquire, enlarge, promote, and dispense knowledge by scholarly and professional resources throughout the world. The six international journals published by the Centre under various disciplines maintain high standards of quality and content with Editorial Boards comprised of scholars from across the globe.

The Centre also publishes various documents pertaining to the functioning of the University such as the university annual report, the annual report of publication, research and academic outreach of faculty, student and staff handbooks, academic planner, lab manuals, workbooks and orientation handbooks for the students. The research work done by the faculty members through Centre for Research Projects like working papers, monographs and major research projects have also been published by the Centre of Publications in the form of 98 books (with ISBN).

Kannada Sangha, another wing of the University publications, has published 246 books in Kannada. For the past 46 years, Kannada Sangha has been known to publish Kannada books in all literary forms like poetry, short story, essay, novel and critical writing. The Sangha has published many novels from the literature of Bengali, Oriya, Malayalam, Tamil, Marathi, Hindi and English

in Kannada. The Sangha has been conducting competitions in poetry writing for 36 years and short story writing for nine years for College and University students across the state and outside the state of Karnataka to encourage budding talent. Every year these literary works are published in the form of books. In 2017-18, the Sangha has published three books on short story and poetry.

Location: Ground Floor, Central Block, Main Campus, Ph: 40129027

11. Centre for Research-Projects

CHRIST (Deemed to be University), with a perspective to promote advanced research in various disciplines, initiated a Centre for Research-Projects in July 2010. This centre promotes, facilitates, co-ordinates, develops and serves as an information centre. As, research is the backbone of any higher educational set-up, the Centre with a mandate to recognize proven research background, attitude, interest and zeal for research has taken up major research projects, monographs, working papers and independent projects. The on-going projects of the centre are contemporary, applied, and are based on topics of emerging importance and significance in humanities, management, law, engineering and pure sciences. The Centre encourages faculty members financially in their research initiatives

Location: Ground Floor, Central Block, Main Campus, Ph: 40129026

12. Centre for Social Action (CSA)

Centre for Social Action is a student movement for a humane and just society with children and women as its focus. It was initiated by a group of students and backed by the faculty and management of CHRIST (Deemed to be University) in 1999. It was set up to operationalise the Core Values, Vision and Mission of the Institution, which emphasises social responsibility greatly. The concept here is, once socially sensitised, students in the future will contribute to social development initiatives regardless of the profession or vocation that they are associated with.

In CSA, through various methods, students are exposed and sensitized to social issues. One way is by involving them in the development projects implemented by the Centre for Social Action.

Vision and Mission of CSA

The vision and mission of CSA is in tune with the Core Values, Vision and Mission of the University.

Vision: Every student is aware, sensitive, and empathetic and contributes to sustainable changes in the society.

Mission: CSA is a centre for promoting volunteerism and enabling students to develop as socially responsible citizens through developmental initiatives

From a humble beginning in 1999, where 49 school-going children from the poorer sections of Bangalore urban slums, where sponsored by Christites, CSA has indeed come a long way. At present, CSA, through its 12 development programmes, has its footprints in 5 urban slums in Bangalore and 120 villages in Karnataka, Andhra Pradesh, Maharashtra, Uttar Pradesh, Kerala and Chhattisgarh. The development programmes are primarily Child Centred.

Programmes and Projects of CSA

Vriddhi: Called as 'Educate a Child Programme' earlier, this is a flagship programme of CSA, where, 823 children belonging to poor and marginalised families from 3 slums in Bangalore are sponsored every year exclusively by the University students. The sponsorship is for their education and life skills development. Volunteers of CSA assist them in their studies through Activity Centres. Nutrition, health care and life skills development opportunities are provided too.

Activity Centre: Student volunteers of CSA, conduct sessions and take tuition classes for the sponsored children in slum areas. Sessions on life skills and soft skills besides the efforts to improve the children academically. Major events like Talents Day, Sports Day and 'Gracias' (where the children demonstrate their gratitude to Christites) are organized by CSA volunteers for the sponsored children.

Exposure Programmes for Social Sensitization: Here, CSA volunteers are taken to slum communities, NGOs and institutions. They are exposed to the poor and marginalised sections of society like children in distress, women in distress, children and persons with disabilities, HIV/AIDS infected and affected children etc. Interactions are facilitated with the children and individuals. Programmes and events are conducted by CSA volunteers for the children and the individuals. This enables the students to reflect on the inequalities present in the society and triggers a thought process wherein they start pondering over possible ways of addressing such issues.

Social Responsibility Week: It is an annual event organised by Centre for Social Action at the campus that extends over a period of one week. It is organised in collaboration with NGOs, Volunteering Forums and Social Work organisations. It is a common platform where students from all the

academic departments of the University participate. The prime goal of the Social Responsibility Week is to sensitise the student community about contemporary and emerging social issues or concerns, thus enabling them to become socially aware and active. Based on a common theme, activities, sessions and competitions are organised by the departments and special exhibitions are put up by the partner organisations.

Observation of Important Days: Important days such as International Women's Day, World Environment Day, and World AIDS Day etc are observed by CSA volunteers. Events and programmes are conducted. This creates awareness among the student community and helps in motivating them to get involved in social development initiatives.

Drishti: Drishti is a street theatre group of CSA volunteers. "Drishti" means 'The Vision'. The team reaches out to the students and public by performing street plays on social issues in institutions, college campuses, villages, slums, NGOs, shopping malls and so on. Child Rights, Women Empowerment, Environment, Road Safety, De-addiction, and Mental Health are some of the themes on which street plays have been performed.

Media and Communication Team: The team publishes an annual magazine 'We Care', which contains articles, poems, cartoons, posters, essays; etc pertaining to various social and development issues to create awareness among the student community. They also update CSA blog, produce short documentaries, facilitate photo walks and anchor interactive group sessions on contemporary social issues through a forum called "Chat over Coffee" (COC).

Prayatna: In this programme, CSA volunteers and students of CU, with the support of academic and non-academic departments create awareness about environment and climate change issues among the student community. Paper recycling, handmade recycled paper products, organic and food composting, bio-gas and waste water treatment and recycling units have been set up to promote zero waste and sustainable environment in the campus.

Rural Exposure Camps: This is conducted as an attempt to make social responsibility a culture among all students in the University by exposing them to the socio-economic and cultural situations of the rural communities with special focus on the conditions of children and women. Students get an opportunity to provide services to the rural areas.

Solid Waste Management Programme: Centre for Social Action is implementing a solid waste management programme in the University campus, thereby creating a zero waste and environmentally sustainable

campus. Livelihood option for low-income households has been created in the process. Paper recycling, handmade recycled paper products, organic and food composting, water treatment and recycling and biogas units are functioning in the campus. A unit called "Parivarthana" to promote and market the handmade recycled paper products made from recycled paper and materials by women from low income groups is established.

Field Work Placement for Social Work Students: CSA supports Post Graduate students of Social Work for their fieldwork placement. The idea is to share the expertise of CSA with the students by involving them in the social development project areas of CSA. Students from CU and other colleges/universities from across India and abroad are trained at CSA.

Certificate Programme: Centre for Social Action is facilitating a mandatory choice-based and non-core certificate programme for the University students. The course is titled "Youth and Social Responsibility". The duration of the course is one year. To enrol in the programme, an aspiring candidate should have completed one year of volunteer work at CSA and a mandatory certificate course during the first year. The course aims at developing students as socially responsible individuals and instil leadership qualities in them.

Service-Learning: In collaboration with various departments of the University, this attempt by the University is to integrate academic learning with community service. The practice will enable students to learn their subjects effectively and also develop a service oriented mentality. Service learning helps students to undertake developmental activities at the institution and the community level which will enrich their academic learning process. CSA coordinates capacity building programmes with respect to Service-Learning for students and faculty members of the university.

Community Development Projects: At present, CSA, through its development programs, has its footprints in 4 urban slums in Bangalore and Kerala and 123 villages in Karnataka, Andhra Pradesh, Maharashtra, Kerala and Chhattisgarh. With respect to the rural and tribal areas, the community development programmes are primarily child focussed with emphasis on sustainability of the benefits accrued by the children and their marginalised communities. This is achieved through components such as Early Childhood Care and Education, Health and Hygiene, establishing strong and sustainable Community Based Organisations, Livelihood Promotion and Environmental Awareness and Protection.

1. Eligibility

All UG/PG students are eligible to enrol as volunteers in this organization.

2. Certificate of Participation

Students who have volunteered regularly and consecutively for 2 years are awarded a Certificate of Participation and appreciation from Centre for Social Action (CSA). This is to recognise their services to the society by involving themselves in various social development activities of CSA.

II Floor, Bock-I, Main Campus, Ph: 40129119

13. Centre for Social Research (CSR)

The Centre which was established in the year 2009 has been conceived as an attempt to go beyond traditional academic structures and to provide more space for social research and Policy evaluation studies. The centre currently is under the leadership of the Department of Sociology & Social Work of the University. The Centre is closely linked to the Library in the University which can be a huge support for researches. The library has a good collection of social and behavioral science literature. It has excellent research and conference facilities, an extensive computer network for word processing and other applications including internet access and audio-visual materials.

The Centre looks forward to associate with academicians, research scholars, voluntary organizations and government departments interested in social research.

Objectives

- To conduct research studies on various levels for the benefit of scholars and public on social, psychological and cultural phenomenon of contemporary relevance.
- To conduct psycho social intervention based researches on empirical grounds for the service of the human kind especially who is socially and psychologically in need.
- To contribute to the postgraduate Social Work program by involving students in research projects through assistantships and other work assignments to inculcate research habits and entry in the world of inquiry.
- To facilitate greater intellectual exchange amongst the social and behavioural sciences faculty, development professionals and research scholars through seminars, workshops and lectures.
- To function as a resource centre which could conduct capacity building workshop for the professionals, paraprofessionals, volunteers who are providing psychosocial care in hospital, community as well as institutional settings.

- To disseminate information to the public on required information for awareness building

The activities of CSR include conducting research studies, seminars/workshops and study programmes.

Location: Department of Social Work, I Floor, Central Block, Main Campus,
Ph: 40129655

14. Internal Quality Assurance Cell (IQAC)

Established in the year 2003, the primary objective of the Internal Quality Assurance Cell (IQAC) is to develop realistic and attainable quality benchmarks for academic and administrative activities of the University and to promote measures towards quality enhancement through internalization of quality culture and institutionalization of best practices. The Cell aims to achieve it through periodic evaluation, policy recommendations, training and innovations involving all the stake holders. IQAC undertakes the major responsibility of ensuring quality in the following areas: Curricular Aspects, Teaching Learning and Evaluation, Research, Consultancy, Extension, Infrastructure and Learning Resources, Student Support and Progression, Governance, Leadership and Management, Innovations and Best Practices.

The IQAC evolves mechanisms and procedures for:

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks:
- Validating the relevance and quality of academic and research programmes.
- Ensuring equitable access to and affordability of academic programmes for various sections of society.
- Optimization and integration of modern methods of teaching and learning.
- The credibility of evaluation procedures.
- Ensuring adequacy, maintenance and proper allocation of support system and services.
- Sharing of research findings and networking with other institutions in India and abroad.

IQAC is constituted under the Chairmanship of the Vice Chancellor with heads of academic and administrative offices, senior teachers, a student, an alumnus and representatives from the industry and distinguished educationalists as stakeholders. Apart from the members special invitees from various centres and departments also attend the meetings of IQAC.

IQAC has the following three Cells under it which further its mandate in the areas holistic development of faculty, students and the University processes and functions:

Location: Room No 016, Ground Floor left wing, Block I, Main Campus; Ph: 40129151

Holistic Education and Development (HED) Cell

Holistic education is a representation of the vision of CHRIST (Deemed to be University) 'Excellence and Service' in tune with its mission statement 'CHRIST (Deemed to be University) is a nurturing ground for an individual's holistic development to make effective contribution to the society in a dynamic environment' guided by the core values: faith in God, moral uprightness, love of fellow beings, social responsibility, pursuit of excellence and graduate attributes of the University. Holistic education covering three basic skills personal, interpersonal and societal is imparted to the students of I and II year UG programmes and to the students of I year PG programmes. Holistic education is imparted at two levels: Institutional level and Deanery level. At institutional level, 21 topics are designed and trained through a team of about 85 Institutional level trainers and at deanery level, 15 specific topics in the three different skills are identified by each deanery and training is imparted through a team of about 30 trainers from each deanery at the beginning of both odd and even semesters to the teachers who in turn engage the students on a regular basis during the semester.

Faculty Development Programme (FDP) Cell

The academic community of the University comes together periodically on deliberate on institutional philosophy and thrust areas related to higher education. Every year the faculty members meet in mid-May, before the reopening of courses to hold discussions at the institutional, deanery and departmental levels through presentation of papers called Level One. Level Two is the Outbound Training programme (OBT) amid which, among different issues, the Indicative Quality Framework and Strategic Plan are discussed. Separated into clusters, the teachers move to a place outside the city to spend a minimum of 12 hours discussing every issue concerning their field of knowledge and the University.

The University believes in bringing out the best in every individual through collective endeavours and IQAC strives to facilitate this to achieve the maximum benefit to the society and to the nation at large.

Quality Review and Development (QRD) Cell

Quality Review and Development Cell (QRD) is concerned with maintaining quality standards. QRD is more a facilitating agency than a monitoring one in the functioning of CHRIST (Deemed to be University). It conducts annual academic auditing of all the departments and offers suggestions to improve quality in all aspects of higher education. The auditing is conducted during the month of April. Curricular Aspects, Teaching-Learning, Academic Community, Research, Consultancy and Extension, Infrastructure and Learning Resources, Student Support and Progression are some of the areas covered for auditing.

15. Office of IT Services

Office of IT Services at University endeavours to provide effective and prompt service so as to achieve total satisfaction to all members in the University. As a team, IT initiated the implementation of operation standards in all its tasks to upgrade the Service quality. Processes and objectives have been defined to optimize its operations. Documentation and analysis methods have been initiated by the team for continued Service improvement.

Services offered by the IT Team:

IT Infrastructure

IT Infrastructure is well designed to handle student and staff strength. Usage of IT services like knowledge Pro (KP), Learning Management Systems (Moodle-Google Classroom), Digital learning sessions and other IT related activities are extensive due to which infrastructure upgrade is done to handle the load efficiently. New higher end Servers are in place and Internet bandwidth has been doubled for effective usage. To support the staff and students, IT Services Support system has been implemented focusing and supporting the effective use of all the services and infrastructure.

IT Support

The Team offers Hardware/ Software/ System/Network support to all users in Christ University by carrying out various activities at the appropriate time. It has also initiated the implementation of various processes to meet the requirement of quality system support and maintenance. Network security enhancement is enforced by implementing Network access privileges only to the staff and students. Support Request handling tool has been implemented to automate the Infrastructure support requests from staff and students. This is to track and make sure that all requests are handled in time by the IT Infrastructure Support staff. A new feature has been incorporated in Knowledge Pro for staff and students to register issues

related to all the Services provided by the University. This is tracked and coordinated by IT department to make sure that requests are effectively addressed within 24 hours. Escalation matrix is implemented up to the top level of the management to enhance the efficiency of the support system. A dedicated team is handling and monitoring IT Support requests.

Website Management

The University website has been redesigned to improve the aesthetic appeal and the interface. Website content management is monitored by dedicated members of the team who coordinate with various departments to update latest contents like News and events, details about academic programs, faculty members, syllabus, and evaluation systems. IT Service team also maintains dedicated pages for exam alerts and support services.

ERP – Knowledge Pro

ERP is enhanced with new features facilitating online solutions for the academic needs of the staff, students and parents. New features and tools are added in KP as per request from various departments in consultation with the management. A dedicated team is in the campus for the development and monitoring of our ERP software. KP training and implementation is handled and monitored by IT team.

Digital Training Team

Digital learning training team is a part of Office of IT Services department with the responsibility to assist and train staff and faculty in IT related activities. The team also trains faculty members to prepare and implement Online Certification courses using Moodle – The Learning Management System. Training materials are prepared by the team for Moodle and useful Digital tools which are being distributed.

Other services maintained and monitored by the Office of IT Services:

- Mobile applications
- Interactive Voice response System (IVRS)- For attendance, exam results and admission status
- Intranet Databank – for students to download eBook, articles and study materials.
- Online Databases - For students to access books, articles, journals and research publications.
- Repository – This Service assist students in the preparation of examination providing questions banks for the previous years

- E-journals - This service provides members of the University access to e-journals for research, self-learning and preparations for assignments and presentations.
- Library Services – Provides online library catalogue to search books, new book arrival details, Online renewal/reservations, SMS and email alerts for all transaction
- Email services for staff and students. Personal mail IDs are provided to staff and students. Group mail ID is available classwise to enhance effective communication.
- Departmental events and online tests for placements are supported and assisted by the Office of IT Services.

Ground Floor, Block I, Main Campus, Ph: 40129475 ;

II Floor, Central Block, Main Campus, Ph: 40129496;

Kengeri Campus: 40129819; BGR Campus: 46551550

National Cadet Corps (NCC)

Christ University has NCC Army and Air Force Wings open both for male and female students. NCC Army Wing is the No. 2 Company of 9 Karnataka Battalion NCC. The Air Force Wing is attached to 1 Kar Air Sqn NCC Bengaluru. The Company has a grand history going back to 1969, the very year when the Institution was founded.

The Christ University NCC almost every year produces high achievers who have participated in the Republic Day and Thal Sainik Camps at Delhi, NCC National Games, and Youth Exchange Programmes to Russia, UK, and Vietnam. The Company also has a record of producing cadets, on a regular basis, who join the prestigious Indian Army.

The NCC trains the cadets to be physically fit, mentally strong and serve the nation in varied contexts. It also serves as a platform to stimulate the spirit of patriotism among the youth and instill a sense of respect for the Indian Defence Forces. The NCC is an excellent platform to hone one's skills in leadership and acquire opportunities to serve the nation. It offers training under the Army wing of the NCC for both girls and boys.

The NCC conducts 21 parades in an academic year. The parades are held on Saturdays between 01.30 pm and 05.30 pm. The regular parades include training in drill, map reading, weapon training, nation building, first aid, disaster management, leadership, personality development, life skills etc. It also has parades marked out for firing practice, social service and adventurous activities like trekking, rock climbing, mountaineering, etc. All

cadets are expected to attend at least one camp - Combined Annual Training Camp organised by the NCC. In addition, the Company organises summer and winter adventure programmes in different parts of the country. In 2014, the Company introduced the annual “Pulse 10-km Run” for Bengalureans to compete and realise the importance of building fitness and staying healthy.

All passionately committed and able-bodied students are encouraged to join the National Cadet Corps.

Location: Room No 720, II Floor, Block II, Main Campus, Ph: 40129111

17. Office of Strategic Planning

The purpose of the office of Strategic Planning is to support the University in developing, implementing, reviewing and ultimately achieving its goals. It works closely with colleagues across the University to inform and strengthen strategic decision making, providing professional expertise in planning, risk and change management.

It focuses on the following main areas:

1. Strategy and Planning
2. Data Analysis
3. Internal Academic Audit

After the successful completion of the strategic plan for the period 2015-18, the Strategic Plan 2018-23 is in operation

Location: V Floor, Central Block, Main Campus; Ph: 40129916

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Susheela G
Susheela S
Thippamma
Valli K
Venkatamma
Venkatamma
Vijaya Rajendran
Vijaya Raju
Vinaya Kumari
Violet Mary A
Yesu Mary S

Security- Main Campus

Bimal Das	
Christuraj C	
Dhane Shwor Sharma	
Dinesh Subedi	
Durga Prasad Sharma	
Easudass A	
Fulmohan Singh	
George M C, BA	george.mc
Govind Sharma	
Irudaya Raj	
Kanikya Raj M	
Karunakara K N	
Keshav Prasad	
Kolandesu S	
Krishna Bahadur Rana*	
Lakshman Gouda	
Lawrence S	
Loganathan R	loganathan.r
Lokesha J	
Mahadeva Swamy R	
Martin B L	
Muni Raju	
Narayan Raj Adhikari	
Narayanan S	
Palanivelu T	
Paramesha	
Prosanjeet Sinha	
Puttaraju K M	
Raja Naik T	
Shivaraj B D	
Subramani C	
Subramanian P P	

Sukumaran R	
Thiruvambalam S	
Tika Bahadur Chhetri	
Umaraj Bhandari	
Venkatesulu T, MA, MA	venkatesulu.t

* North Campus

KENGERI CAMPUS - FACULTY OF ENGINEERING

Centre for Counselling and Health Services

Seela Sara Mathew, MBBS	seela.mathew
Smitha Keeran, MA, Diploma (Counselling)	smitha.keeran
Soni Upadhyay, MA, BEd, DCS	soni.upadhyay

Library and Information Centre

Hariprasada, BA,BEd, MLISc	hariprasada
Rajeswari S, BA, MLISc	rajeswari.s
Sathisha R, BA, MLISc, MPhil	raman.sathisha
Suresha A D, BA, MLISc	suresha.d

Office Assistance

Ajay Kumar A, BCom	ajay.kumar
Bindhu K P, BCom	bindhu.kp
Lalithamba B, BA, MA	lalithamba.b
Munilakshmi C, BCom, MBA	munilakshmi.c
Rinto Varghese	rinto.varghese
Salil Kumar P H, BCom	salil.kumar
Santhosh D A, BCom	santhosh.da
Selvin J, BCom	selvin.j
Vinod Kumar S, BCA	vinod.s
Wilson B, BCom, MCom	wilson.b

Office of Student Welfare

Gokul G S, MA	gokul.gs
Ivin George, BCom, MBA	ivin.george

Department and Lab Assistance

Amal Raj S, ITI	amal.raj
Amalraj A	
Anbazhagan V, DME	anbazhagan.v
Boopathy S, BTech, ME	boopathy.s
Elango P	elango.p
Ganesh B, DAE	ganesh.b
Gnanavel C, DCM	gnanavel.c
Ilayaraja M, , BCA, HDCA, Dip in Hardware & Networking	ilayaraja.m
Madhukar	madhukar
Pandiyan M, ITI	pandiyan.m
Paramesha M, JOC	paramesha.m
Prakash S, BE	prakash.s
Pratap Keshari Rana, ITI	pratap.keshari
Sarathkumar M	sarathkumar.m
Shaji Thomas	shaji.thomas
Thomai Robert A	thomai.robert
Yatheesh R, ITI	yatheesh.r
Yesudoss J, ITI	yesudoss.j

IT Services

Jojoy M Joseph, BCA	jojoy.joseph
Linto Jose, ECE, MCSE, CCNA	linto.jose
Tom Savio, BSc	tom.savio

Physical Education

Dilip S, BCom, BPed	dilip.s
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Student Halls

Bairavan	
Kochu Thresia George	kochu.joseph
Sham Thomas K, BA	sham.thomas

Technicians and Drivers

Dharuman M
Manigandan J
Muniraj P

Security

Bansi Lal	
Dammar Gharti Chhetri	
Deepak Raj Acharya	
Dilip Upadhyaya	
Jitendra Kumar Dakua	
Jitendra Kumar Jena	
Khyali Ram	
Krishna Prasad S	
Madhav Sharma	
Maniratna Sharma	
Nabaraj Tripathi	
Neter Singh	
Paul Swamy S	
Prakash Bahadur Khadka	
Prakash Paudyal	
Raju Prasad Bhandari Sharma N	
Ramesh Chandra Rana	
Shankar Bahaddur	
Sharma B K	
Sukra Raj Paudel	
Thangaraj J	thangaraj.j
Tulsi Ram Adhikari	

Venkatesh V	
Vijaya Prathap	
Vijendra P R	
Vinod Kumar	

Campus Maintenance

Valamuthu A	muthu
Alexzander M	
Dilip Sharma	
James S	
Jayaraj N R	
Jeevan V S	
Murali K	
Santosh Lamani, BE	santosh.lamani
Shiju T	

House Keeping

Ambamma	Eramma
Anand	Eramma
Anitha	Gangamma
Anjenamma	Geetha B
Anthonyraj	Gowramma
Anu	Hanumanthappa
Aruna K M	Hemavati
Asha	Honnalakshmi
Bhagya	Honnamma
Bhagya M	Huligamma Bhajantri
Chamikkannu R	Jayalakshmi
Channappa Bhajantri	Jayamma
Chikkaveerappa	Jayamma
Dhanalakshmi	Jayanthi
Divya Santosh Uppar	Joy Cyriac
Easwari	Kamalamma
Edwin K	Kavitha

Lakkamma
Lakshmamma
Lakshmamma
Lakshmamma
Lakshmi
Lakshmi Sharma
Madhu
Mamatha
Mangalamma
Manjula
Mareappa
Maremma
Meena
Muniyappa K
Nagesh K V
Padmavathi M
Pushpalatha
Puttamma
Radha
Rajappa Bhajantri
Ramanna B
Ramesha
Rathna
Rathnamma
Rathnamma
Renavva Bhajantri
Sabanna
Sangappa
Sannamma
Sarojamma

Saytamma
Selvi
Selvi Jeeva
Shanthamma
Sharadamma
Shivamma
Shobha
Shobha
Shruthi H
Shyla
Siddamma
Siddappa
Soniya
Sri Devi S
Srikanth
Sujatha K
Sumathi
Sumathi M N
Tayappa
Thippamma
Varalakshmi
Vasantha
Vasantha
Venkatalakshmi
Vijay S (Vijayamma)
Vinodha Somashekhar Jogi
Yallamma
Yashoda
Yeshodhamma E

**School of Business Studies and Social Sciences-Bannerghatta
Road Campus**

Centre for Counseling and Health Services

Manju Deepak Hampannavar, BSc, DPCS	manju.hampannavar
Uma B K, BSc	uma.bk
Sonia Joseph, GNM	sonia.joseph

Library and Information Centre

Balaraj Z, CLIS	balraj.z
Lakshmamma D, BA, MLISc	lakshmamma.d
Manju Naik T, BA, MSc	manju.t

Centre for Academic and Professional Support

Hargunh Kahlon. MA	hargunh.kahlon
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Office Assistance

Baby K S	baby.ks
Bindhu Joseph, BSc, MCA, MPhil	bindhu.jineesh
Jeena George. BA	jeena.ej
Mollykutty Jose	mollykutty.peter
Robert Sabestain, MCom	robert.sabestain
Sachin Almeda , BCom	sachin.almeda
Sebastian, BA	sebastian
Sminu Kumar G, BSC	sminu.kumar

IT Services

Manjunatha P, DISCT	manjunatha.p
Jimmy Joseph, BA, Dip. System Admin	jimmy.joseph

Office of Student Welfare

Sindhu M, BCom, MBA	sindhu.m
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Students Hall

Tom Jose	tom.jose
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Campus Maintenance

Francis P T	francis.pt
Infant Raj Richard	
Nikhil Samuel, DEE	nikhil.samuel

House Keeping

Ambika	Pratima Kumari Rana
Deepa K	Prema
Gangamma	Pushpa
Geetha D	Radhamma
Jaya Meri	Raju S
Karthick K	Ravi Kumar P
Lakshmi	Roopa
Lakshmi	Sannakalamma
Lokesh M	Satish Kumar M
Mahadevamma	Savitha
Mahadevamma	Seeni Jesuraj A
Mahalakshmi	Shailaja
Muddamma N	Shanthamma
Muniyamma	Shanthi
Narasamma	Sudha Hullatti
Nirmala R	Sumathi

Security

Balakrishna Rana	balakrishna.rana
Bijay Kumar Badatya	
Debananda Mallick	
Dipon Sinha	
Gopal Singha	
Indrajit Sinha	
Jhalak Prasad Acharya	
Jutish Singha	
Manjunath Makkannavar	
Prodip Singha	
Puttaswamy K	
Sagar Mallick	
Shivaraju B S	
Sonjoy Sinha	
Subranappa	

Nodal Office

Antony H	antony.h
Krishna Bahadur Rana	
Mahesh Singh	

CHRIST UNIVERSITY

ACADEMIC CALENDAR 2017-18

15

May 2018

- | | | |
|-------|-----|---|
| 02 | Wed | Results of Even Semester UG/PG Courses |
| 7 | Mon | Last date for payment for Special Supplementary Examination for MBA Final Trimester Courses (only for 2016 Batch), Final Semester Courses -UG/PG (only for 2015 Batch UG/2016 Batch PG/2014 Batch BTech and 2013 Batch LLB) |
| 11 | Fri | Special Supplementary Examinations for Final Semester/ Trimester Courses for all UG/PG/MBA |
| 14 | Mon | Reopening for Faculty for the academic year 2018-19
(Main Auditorium; 09.30 am to 01.00 pm)
Department meeting (02.00 pm to 04.30 pm) |
| 15 | Tue | Faculty Development Programme
(Kengeri Campus; 09.00 am to 04.30 pm) |
| 16 | Wed | Holistic Education Training for Faculty
(Main Campus; 09.30 am to 01.00 pm)
Department Meetings (02.00 pm to 04.30 pm) |
| 17-27 | | Thu-Sun Research, Writing, Quality Improvement Programmes, Centre for Advanced Research Training Courses on Digital Learning, Module Preparation at Centre for Concept Design, Course Plan Approval, Time Table finalization. |
| 19 | Sat | University Convocation: School of Business Studies and Social Sciences (Venue: Auditorium, School of Business Studies and Social Sciences, Time: 05.30 pm) |
| 20 | Sun | University Convocation: Faculty of Engineering (Venue: Kengeri Campus, Time : 11.00 am) |
| 25 | Fri | University Convocation: Deanery of Science/ Deanery of Humanities and Social Sciences (Excluding BEd and MSW)
(Venue: Main Auditorium, Time: 04.00 pm) |

- 26 Sat University Convocation: Deanery of Commerce and Management Bachelor of Education /Master of Social work
(Venue: Main Auditorium, Time: 04.00 pm)
- 27 Sun University Convocation: Institute of Management/
Department of Professional Studies/School of Law and PhD
(Venue: Main Auditorium, Time : 04.00 pm)
- 28 Mon Inauguration and First Instruction Day, V Semester
BA/BSc/BCA, V/VII/IX Semester BA LLAB and BBA LLB
Main Auditorium: 09.30 am
Inauguration and First Instruction Day V Semester BCom
/BBA / V and VII Semester BHM/ III and V Semester PG
Programmes Main Auditorium: 12.00 noon
Inauguration /Re-opening of I/IV Trimester MBA
Main Auditorium: 02.30 pm
- 29 Tue Inauguration and First Instruction Day, III Semester
BA/BSc/BCA/BEd/BA LLB and BBA LLB Programmes:
Main Auditorium: 09.30 am
Inauguration and First Instruction Day- III Semester
BBA (Honours), BBA (F & IB) and BBA (Tourism and Travel
Management), BA and BSc (Honours), V Semester BBA
Honours / BBA (Tourism and Travel Management) and
III Semester MBA (Tourism and Travel Management) /
MA (English with Cultural Studies) Auditorium, School of
Business Studies and Social Sciences, 12.00 noon
Inauguration and First Instruction Day III Semester
BCom/BBA/BHM-Main Auditorium: 03:00pm
- 30 Wed Inauguration and First Instruction Day, III/V/VII Semester
BTech and III MTech-Kengeri Campus: 09:30 am

June 2018

- 4 Mon Inauguration and First Instruction Day, I Semester -BA/BSc/
BCA/Main Auditorium: 09.30-11.30 am
Inauguration and First Instruction Day: I Semester -BBA
(Honours), BBA (F & IB), BBA (Tourism and Travel
Management), BA and BSc

(Honours) and MBA (Tourism Management) MA English (Cultural Studies), Auditorium, School of Business Studies and Social Sciences: 12.00–02.00 pm

5 Tue	Inauguration and First Instruction Day, I Semester BBA/ BHM/ BEd Main Auditorium: 9.30 -11.30 am BA LLB/ BBA LLB/ BCom, Main Auditorium: 12.00-02.00 pm Inauguration and First Instruction Day for all I Semester Postgraduate Programmes except MSc (Computer Science and Applications) and MBA (Executive), Main Auditorium: 03.00–04.30 pm
8 Fri	Orientation for I Semester BTech Programmes
16 Sat	Inauguration and First Instruction Day for all I Semester MSc (Computer Science and Applications) and MBA (Executive) Main Auditorium: 10.00 am
18 Mon	Inauguration and First Instruction Day for MPhil and PhD Programmes
25 Mon	Commencement of classes for Open Elective courses
30 Sat	Commencement of regular classes for I BTech and I MTech
July 2018	Inauguration of Clubs and Associations and Fun-Fiesta
11 Wed	Commencement of Golden Jubilee Celebrations Darpan 2018- Annual Talent Search Programme & Pedagogic League Inauguration, Art and Craft Exhibition Last date for online submission of CIA I Marks of MBA Last date for submitting original documents to the Office of Admissions for all I year UG programmes
16 Mon	Last date for online submission of CIA I Marks UG/PG/BTech (III, V, VII Semesters) and MTech (III Semester) Commencement of Mid Trimester Examinations (CIA II) MBA

August 2018

1 Wed	Commencement of regular classes for I BTech (Comed K Batch) and I MTech
6 Mon	Commencement of Mid Semester Examinations (CIA II) for UG/PG (All Semesters), BTech (III, V, VII Semesters) and MTech (III Semester) Release of PhD Application Forms
8 Wed	Last date for submission of CIA II Marks – MBA Last date of payment for Supplementary Examination Fee (MBA/PGDM I & IV Trimester)
11 Sat	Last date for submission of original documents for verification to Office of Admissions –MBA Programmes
21 Tue	Last date to apply for online payment of mid semester repeat examinations
23 Thu	Release of Hall Ticket for MBA
25 Sat	Last date for submitting original documents for verification to Office of Admissions -PG Programmes Commencement of End Trimester Examinations MBA
27 Mon	Commencement of Mid Semester Repeat Examinations Golden Jubilee Sports Week - Chris-Spo fest
29 Wed	Last date for submission of CIA III Marks MBA

September 2018

3 Mon	First Instruction Day for II and V Trimester MBA
3-9	Golden Jubilee Cultural Week
Mon-Sun	Yakshagana, Dance Performance, Cultural Programme-Alumni, Gurubhyonamaha, (Teachers Day), Theatre and Music Performance, Inter-collegiate Language Fest, Bhasha Utsav, Ethnic Day
10 Mon	Last date for submission of CIA I Marks of I Semester BTech/MTech Last date for payment of supplementary examination fees of odd and even Semester Examinations of October 2018 UG/PG, BTech and MTech

17 Mon Last date for submission of CIA III Marks of UG/PG BTech (III, V, VII Semester) and MTech (III Semester)
Commencement of Mid Semester Examinations (CIA II) for I Semester BTech and MTech

28 Fri Announcement of results of I & IV Trimester MBA

October 2018

1 Mon Last Instruction Day

2 Tue Release of End Semester Examination Hall Tickets of UG/PG/BTech (III, V, VII Semester) and MTech (III Semester)

4 Thu Release of notification for admission – MBA 2019

6 Sat Commencement of End Semester Examinations UG/PG/BTech and MTech

11 Thu Last date for submission of CIA MBA I

20 Sat Commencement of Mid Trimester Examinations (CIA II) for MBA II & V Trimesters

November 2018

9 Fri Reopening–General Faculty Meeting
Main Auditorium: 09:30 am to 01:00 pm
Departmental Meeting: 02.00 pm

10 Sat Holistic Education Training for Faculty
09.30 am to 01.00 pm

12 Mon First Instruction Day for Even Semester Commencement of Even Semester Supplementary Examinations Last date for the submission of CIA III Marks for I Semester BTech and MTech

14 Wed Last Instruction Day for 1 Semester BTech and I Sem MTech

15 Thu Results of Odd semester Examinations UG/PG

19 Mon Commencement of End Semester Examinations I Semester BTech and MTech Golden Jubilee Inter-Deanery Fest-Blossoms 2018 Inauguration
(Deanerywise)

30 Fri First Instruction Day for Even Semester - II Semester
BTech and MTech Last date of payment for supplementary examination fee for MBA/PGDM I, II, V Trimesters
Results – Even Semester supplementary examinations
October 2015

30 – 1 Dec Golden Jubilee National Quiz Championship
Fri –Sat

December 2018

Magnificat, Christmas Carols

7 Fri University Annual Sports Day Inauguration

8-9 Sat-Sun Magnificat – Main Campus

8 Sat University Annual Sports Day (PM Sessions)

14 Fri Magnificat – Kengeri Campus

15 Sat Magnificat – School of Business Studies and Social Sciences

Release of admission forms - All UG/PG programmes for the academic year 2019-20

14 Fri Release of hall ticket for II & V Trimester MBA

Last date of fee payment Odd Semester Special
Supplementary Examinations January 2019 (only for Final Semester Students)

15 Sat Commencement of End Trimester Examinations MBA II & V Trimester and I Trimester (Supplementary),

17 Mon Last date for submission of CIA III Marks for MBA

19 Wed Last date for submission of CIA I UG/PG/ BTech (III, V, VII Semester) and MTech (III Semester)

23 Sun Christmas Vacation begins

January 2019

Inter-Deanery Sports Competition

02 Wed First Instruction Day for all programmes

03 Thu Founder's Day: St Kuriakose Elias Chavara Day
Commencement of Odd Semester Special Supplementary

07 Mon Examinations January 2018 (only for Final Semester Students) for all UG and PG Programmes

12 Sat	Commencement of Mid Semester Examinations (CIA II) for UG/PG
21 Mon	Last date for submission of CIA I marks for II Semester BTech and MTech
25 Fri	Results of End Trimester Examinations MBA for I Semester (Supplementary), II & V Trimester
26 Sat	University Annual Alumni Family Gathering
28 Mon	Last date for Payment of Special Supplementary Examination fees for MBA I, II, III, IV & V Trimester, only for 2016 Batch Last date to apply for Mid Semester Repeat Examinations Last date for CIA repeat fee payment

February 2019

04 Mon	Special Supplementary Examination (MBA I, II, III, IV & V Trimester only for 2016 Batch) Last date for submission of CIA I Marks (MBA III & VI Trimester) Commencement of Mid Semester Repeat Examinations
6-9 Wed-Sat	Golden Jubilee Cultural Fest-In-Bloom and Blossoms
9 Sat	Announcement of Results – Special Supplementary for Odd Semester Commencement of Mid Trimester Examinations (CIA II) for MBA III & VI Trimester
11 Mon	Commencement of Mid Semester Examinations for II Semester BTech and MTech
23 Sat	Sound of Music-University Music Day
28 Thu	Magnovite-Faculty of Engineering Tech Fest Nritha- Golden Jubilee Dance Day (Kengeri Campus)

March 2019

8 Fri	Nritha- Golden Jubilee Dance Day (Auditorium, School of Business Studies and Social Sciences)
9 Sat	Last date for payment of tuition fee for 2019-20
9-10 Sat-Sun	Nritha- Golden Jubilee Dance Day (Main Campus) Farewell Day and Student Council Day

11 Mon	Last date for submission of CIA III Marks-UG/PG
15 Fri	Gratitude Day
16 Sat	Last date for payment for supplementary examination fee-MBA/II Trimester (Only for 2017 batch and course completed Students) and III, VI Trimester (Only for course completed Students)
	Last date for payment of supplementary examination fees for all Odd and Even Semester Examinations of March-April 2016 for all UG/PG Programmes
	Last date for submission of CIA III Marks (MBA III & VI Trimester)
19 Tue	Last Instruction Day for MBA Programme
	Release of End Trimester Examination Hall Tickets for MBA
21 Thu	Last Instruction Day for all UG and PG Programmes
	Release of End Semester Examination Hall Tickets UG/PG
	Commencement of End Trimester Examinations MBA III and VI Trimester and II Trimester (Supplementary)
25 Mon	Commencement of End Semester Examinations (Even Semester Regular and Repeaters) UG/PG
	Last date for submission of CIA III Marks-BTech and MTech (II Semester)

April 2019

4 Thu	Last Instruction Day for II Semester BTech and MTech
	Release of Hall Ticket for II Semester BTech and MTech
8 Mon	Commencement of End Semester Examination for II Semester BTech and MTech
22 Mon	Odd Semester Supplementary Examinations UG/PG
29 Mon	Results of End Trimester Examinations MBA for II Trimester (Supplementary), III and VI Trimester

2 Thu	Results of even Semester UG and PG Programmes
6 Mon	Last date for payment for MBA Special Supplementary Examination only for Final Trimester Courses (only for 2015 batch) Fee Payment for Special Supplementary Examinations for Final Semester Courses -UG/PG
10 Fri	Special Supplementary Examinations for Final Semester Courses for all UG/PG/MBA Special Supplementary Examination (Final Semester/Trimester Courses)
15 Wed	Reopening for Faculty for the academic year 2019-20 (Main Campus: 09.30 am to 01.00 pm)
16 Thu	Faculty Development Programme (Kengeri Campus: 09.00 am to 04.30 pm)
17 Fri	Holistic Education Training for Faculty (Main Campus; 09.30 am to 01.00 pm) Department meetings (02.00 pm to 05 pm)
18 – 25 Sat-Sat	Research, Writing, Quality Improvement Programmes, Centre for Advance Research Training Courses on Digital Learning, Module preparation at Centre for Concept Design, Course Plan Approval, Time Table finalization.
18 Sat	University Convocation - School of Business Studies and Social Sciences (Venue: Auditorium, School of Business Studies and Social Sciences, Time: 04.00 pm)
19 Sun	University Convocation-Faculty of Engineering (Venue: Kengeri Campus, Time: 11.00 am)
24 Fri	University Convocation: Deanery of Science/ Deanery of Humanities and Social Sciences (Excluding BEd and MSW) (Venue: Main Auditorium, Time: 04.00 pm)
25 Sat	University Convocation: Deanery of Commerce and Management Bachelor of Education /Master of Social work (Venue: Main Auditorium, Time: 04.00 pm)

- 26 Sun University Convocation: Institute of Management/
Department of Professional Studies/School of Law and PhD
(Venue: Main Auditorium, Time: 04.00 pm)
- 27 Mon Inauguration and First Instruction Day, V Semester BA/
BSc/BCA, V/VII/IX Semester BA LLAB and BBA LLB Main
Auditorium: 09.30 am
Inauguration and First Instruction Day V Semester BCom
/BBA /V and VII Semester BHM/ III and V Semester PG
Programmes Main Auditorium: 12.00 noon
Inauguration /Re-opening of I/IV Trimester MBA
Main Auditorium: 02.30 pm
- 28 Tue Inauguration and First Instruction Day, III Semester BA/
BSc/BCA/BEd/BA LLB and BBA LLB Programmes -Main
Auditorium: 9.30 am
Inauguration and First Instruction Day- III Semester
BBA (Honours), BBA (F & IB) and BBA (Tourism and Travel
Management), BA and BSc (Honours) V Semester BBA
Honours /BBA (Tourism and Travel Management) and III
Semester MBA (Tourism Management) /MA (English with
Cultural Studies) – Auditorium, School of Business Studies
and Social Sciences: 12.00 noon
Inauguration and First Instruction Day III Semester BCom/
BBA/BHM-Main Auditorium: 03:00pm
- 29 Wed Inauguration and First Instruction Day, III/V/VII Semester
BTech and III MTech-Kengeri Campus: 09:30 am

Dates/Events may change due to change in University schedule or Government holidays

[illegible]

WORKING HOURS OF THE UNIVERSITY OFFICE

On all weekdays (except Saturdays)

09:00am to 12:30 pm (Forenoon Session)

12:30 pm to 01:30 pm (Lunch Break)

01:30 pm to 05:00 pm (afternoon Session)

The service of the University office is
normally available for students during

Weekdays: 01:30 pm to 04:00 pm

Saturday: 12:30 noon to 01:00 pm

Interview with Student Counsellor
On all weekdays 09:30 am to 03:30 pm

Interview with Vice Chancellor
with appointment only